

1. Organization and Functions

1.1 Particulars of its organisation, functions and duties [Section 4(1)(b)(i)]

1.1.1. Name: Indian Institute of Management Visakhapatnam (also referred to as IIM Visakhapatnam). Presently located at 'Andhra Bank School of Business Building, Andhra University Campus, Visakhapatnam, Andhra Pradesh, PIN: 530 003, India.

The Institute's transit campus is located in the salubrious precincts of Andhra University in Visakhapatnam, the 'City of Destiny'. The permanent campus, a world-class GRIHA-5 Star rated facility on approx. 241 acres of land, is located at Gambheeram Village, Anandapuram Mandal, about 25 kilo-meters from the transit campus, on the National Highway (NH) 16 to Kolkata

URL: <https://www.iimv.ac.in/permanent-campus>

1.1.2 The Institute is headed by a Director (currently Prof. M. Chandrasekhar) appointed by the Board of Governors.

URL: <https://www.iimv.ac.in/faculty/profile/m-chandrasekhar>

1.1.3 VISION, MISSION AND COREVALUES

- **Vision**

To champion and excel in educating and nurturing entrepreneurial leaders in creating innovative solutions for business, government, and society.

- **Mission**

- To be a pre-eminent business school focusing on contextually-relevant solutions for techno-managerial problems, leveraging global best practices and knowledge resources.
- To foster an environment that encourages creative learning for innovative outcomes.
- To promote relevance and excellence in all academic, research and allied knowledge pursuits.
- To demonstrate commitment to ethical and sustainable management practices.
- To contribute to professionalization of management education with equity and inclusivity as key drivers.

- **Values**

- Academic Freedom
- Equity
- Excellence
- Professionalism
- Sustainability

- **Key Objects of Institutes.**

Key objects of the Institute are as defined in the Section 6 of the IIM Act-2017, available on the Institute's website <https://www.iimv.ac.in/images/IIM-Act-2017.pdf>, listed as under:

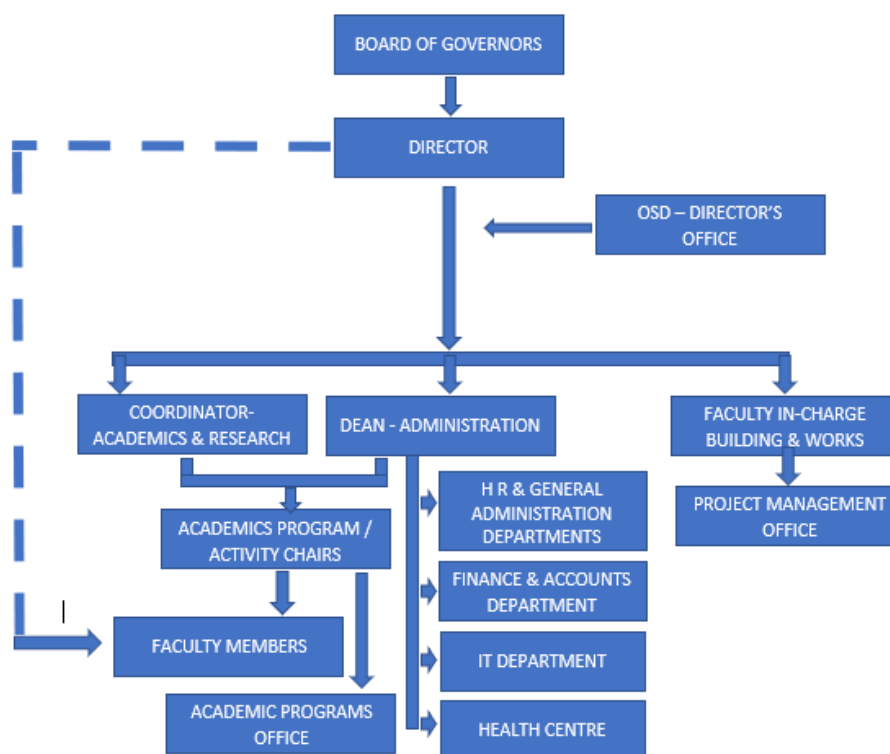
- (a) to educate and support leaders who can contribute as professional managers, entrepreneurs, and stewards of existing and emerging enterprises in the private, public, and social sectors;
- (b) to carry out research, publication, consultancy and advisory work to advance new knowledge and innovation and to provide global leadership in management theory and practice:
Provided that research so conducted shall also be directed towards such areas of study which shall enhance inclusive, equitable and sustainable national development goals as enshrined in the objects of the Act;
- (c) to provide management education of high quality and to promote allied areas of knowledge as well as interdisciplinary studies;
- (d) to sensitise management education to the vision of inclusive, equitable and sustainable national development goals in order to contribute holistically to Society;
- (e) to support and develop programmes promoting social and gender equity;
- (f) to develop educational programmes and faculties that advance the cause of education, teaching and learning, across disciplines;
- (g) to set-up centres for management studies and allied areas;
- (h) to support and collaborate with management institutions and other educational institutions in India;
- (i) to co-operate and collaborate with educational or management institutions in other countries to extend the interests of management education and research.

1.1.4 Function and duties

- IIM Visakhapatnam is an autonomous Centrally-Funded Technical Institution (CFTI) set up by the Ministry of HRD (now Ministry of Education), Government of India in 2015 as a registered Society with a constituted Board of Governors under the Andhra Pradesh Societies Registration Act 2001.
- Under the IIM Act 2017, effective from 31/01/2018, the Institute has become a body corporate and declared as an Institution of National Importance.
- The Institute currently offers a long- duration programmes – the Post Graduate Programme in Management (PGP), Post Graduate Program for Experienced Professionals (PGPEX), Post Graduate Programme in Digital Governance & Management (PGPDGM), Executive Master of Business Administration (EMBA) for Working Professionals and PhD Programs. The first batch of PGP started from September 21, 2015.
URL: <https://www.iimv.ac.in/Programs>
- **The major functions of the Institute are:**
 - a. to provide by regulations for the admission of candidates to the various courses of study in conformity with the laws for the time being in force;
 - b. to specify and conduct courses of study, training and research in

- management and allied subjects and document, and disseminate knowledge thereof;
- c. to evolve innovative management education pedagogy aligned to dynamic global management practices;
 - d. to conduct examinations and to establish processes for evaluation and performance assessment through a fair and transparent system;
 - e. to grant degrees, diplomas and other academic distinctions or titles and to institute and award fellowships, scholarships, prizes and medals, honorary awards and other distinctions;
 - f. to lower the cost of education and to enhance the reach of the education by use of information and communication technology and other innovative methods;
 - g. to establish and maintain such infrastructure as may be necessary;
 - h. to determine, specify and receive payment of, fees and other charges as the Institute may deem fit, from students and any other person, institution or body corporate for instruction and other services, including training, consultancy and advisory services, provided by the Institute;
 - i. to acquire, hold and deal with the property belonging to or vested in the Institute, with the approval of the Board, and in case of immovable property, under prior intimation to the Central Government, for advancing the objects of the Institute subject to the condition that such property is not obtained wholly or partly from the State Government or the Central Government funds:
 - j. Provided that where the land for the Institute has been provided free of cost by a State Government or the Central Government such land may be disposed of only with the prior approval of the Central Government.
 - k. to create academic, administrative, technical, ministerial and other posts under the Institute other than the post of Director of the Institute and to make appointments thereto;
 - l. to appoint committees for the disposal of any business of the Institute or for tendering advice in any matter pertaining to the Institute;
 - m. to receive grants, gifts and contributions and to have custody of the funds including internally generated funds of the Institute to meet the expenses, including capital expenditure of the Institute including expenses incurred in the exercise of its powers and discharge of its functions;
 - n. to create partnership, affiliation and other classes of professional or honorary or technical membership or office as the Institute may consider necessary;
 - o. to perform such other functions as may be necessary for carrying out the objects of the Institutes;
 - p. to do all such things and activities, incidental to the attainment of all or any of the objects of the Institute.

1.1.5 Organization Chart



1.1.6 Any other details - Genesis, inception, formation of the department and HoDs from time to time as well as the committees / commissions constituted from time to time

About the Institute

- A commitment was made by the Government of India in the Budget speech of the Finance Minister in July 2014 to establish five new IIMs in Bihar, Himachal Pradesh, Maharashtra, Odisha and Punjab. In addition, the reorganization of the State of Andhra Pradesh into the two States of Andhra Pradesh and Telangana has necessitated the setting up of an IIM in Andhra Pradesh, consequent to and in pursuance of the Andhra Pradesh Re-organization Act, 2014 (Ref: Press Information Bureau Government of India Cabinet dated 24-June-2015 15:58 IST).
- Indian Institute of Management Visakhapatnam (IIMV) a new generation IIM, set up by the Government of India in September 2015. Under the IIM Act 2017, effective from 31/01/2018, the Institute has become a body corporate and declared as an Institution of National Importance.
URL: <https://www.iimv.ac.in/about-iimv>;
- The Institute is located in its transit, but state-of-the-art facility in the salubrious Andhra University campus in the 'City of Destiny', Visakhapatnam.
- The Institute is progressing well in the construction of its world-class campus on approx. 241 acres of land about 25 kilometers from the city. The first phase of construction of permanent campus is about to be completed. The academic activities are started in the permanent campus from academic year 2022.
URL: <https://www.iimv.ac.in/permanent-campus>
- The Institute is headed by the Director, Prof. M. Chandrasekhar, appointed by the Government of India since 22-03-2027. Board of Governors of the

Institute appointed Prof. M. Chandrasekhar as Director for the second term of 5 years wef 22-03-2022.

URL: <https://www.iimv.ac.in/faculty/profile/m-chandrasekhar>

- **Departments/Divisions in the Institute and HoDs**

S.No	Department/Division	Headed by	Currently
1	Academics & Research	Coordinator – Academics & Research	Prof. Shivshanker Singh Patel
2	Human Resources Development and General Administration	Dean (Administration)	Prof. M V Anuradha
3	Project Management	Head Projects	Mr. Sayi Krishna Raju
4	Finance & Accounts	Dean (Administration)	Prof. M V Anuradha
5	Purchase and Stores	Dean (Administration)	Prof. M V Anuradha
6	Library	Chair - LAC	Prof. Kalyan K
7	Information Technology	Dean (Administration)	Prof. M V Anuradha
8	Academic Programs Management	Chief Administrative Officer (Academic Programs)	Mr. Biswanath Behera (in Officiating position)

Functionally the departments/divisions are lead by officers in the rank of Senior Administrative Officer/Superintendent/Technical Superintendent etc., and headed by the respective designated authorities.

1.2 Powers and Duties of officers and employees [Sec 4(1)(b)(ii)]

1.2.1 Powers and duties of officers (administrative, financial, judicial)

- **Powers and functions of the Board of Governors:**

As per the Section 11 of the IIM Act 2017, the Board of Governors of the Institute is responsible for general superintendence, direction and control of the affairs of the Institute and shall have the power to frame or amend or modify or rescind the regulations governing the affairs of the Institute to achieve the objects of the Institute specified in section 6.

The powers and functions of the Board are detailed in the sub-section 2 of Section 11 of the IIM Act-2017.

URL: <https://www.iimv.ac.in/images/IIM-Act-2017.pdf>

The current composition of the Board of Governors of the Institute is available on Institute's website

URL: <https://www.iimv.ac.in/board-of-governors;>

- **Powers and functions of the Director**

As per Sec 16(1) of the IIM Act, the Director shall be the Chief Executive Officer of the Institute and shall provide leadership to the Institute and be responsible for implementation of the decisions of the Board. As per Sec 16(4), the Director shall exercise the powers and perform the duties as may be assigned to him under the Act or the regulations or as may be delegated to him by the Board

URL: <https://www.iimv.ac.in/images/IIM-Act-2017.pdf>

The powers and functions of the Director include:

- a. to take decisions on questions of policy relating to the administration and working of the Institute;
- b. to examine and approve the annual budget estimates of the Institute;
- c. to examine and approve the plan for development of the Institute and to identify sources of finance for implementation of the plan;
- d. to establish departments, faculties or schools of studies and initiate programmes or courses of study at the Institute;
- e. to set-up centers of management studies and allied areas within the country under intimation to the Central Government;
- f. to grant degrees, diplomas and other academic distinctions or titles, and to institute and award fellowships, scholarships, prizes and medals;
- g. to confer honorary degrees in such manner as may be specified by the regulations;
- h. to grant honorary awards and other distinctions;
- i. to create academic, administrative, technical and other posts and to make appointments thereto:
Provided that the cadre, the pay scales, allowances and term of employment of such posts shall be such as may be determined by the Central Government;
- j. to determine, by regulations, the number and emoluments of such posts and to define the duties and conditions of services of the academic, administrative, technical and other staff;
- k. to set-up centers of management studies and allied areas outside India in accordance with guidelines laid down by the Central Government from time to time and in accordance with the provisions of the laws for the time being in force in such foreign country;
- l. to pay, variable pay to the Director of the Institute on the basis of performance objectives as may be specified by the regulations;
- m. to specify by regulations, the fees to be charged for courses of study and examinations in the Institute;
- n. to specify by regulations the manner of formation of department of teaching;
- o. to specify by regulations the institution of fellowships, scholarships, exhibitions, medals and prizes;
- p. to specify by regulations the qualifications, classification, terms of office and method of appointment of the academic, administrative, technical and other staff of the Institute;
- q. to specify by regulations the constitution of pension, insurance and provident funds for the benefit of the academic, administrative, technical and other staff;
- r. to specify by regulations, the establishment and maintenance of buildings;
- s. to specify by regulations, the conditions of residence of students of the Institute and levying of fees for residence in the halls and hostels and of other charges;
- t. to specify by regulations, the manner of authentication of the orders and decisions of the Board;
- u. to specify by regulations, the quorum for meetings of the Board, the

Academic Council or any Committee, and the procedures to be followed in the conduct of their business;

- v. to specify by regulations, the financial accountability of the Institute; and
- w. to exercise such other powers and perform such other duties as may be conferred or imposed upon it by this Act or the rules made thereunder.

- **Functions of the Academic Council**

As per the Sec 14 (1), of the IIM Act, 2017, Academic Council of the Institute is the principal academic body of every Institute. Its functions include:

- a) to specify the criteria and process for admission to courses or programmes of study offered by the Institute;
- b) to specify the academic content of programmes and courses of study and undertake modifications therein;
- c) to specify the academic calendar, guidelines for conduct of examination and recommend grant of degrees, diplomas and other academic distinctions or titles.

(2) The Academic Council shall exercise such other powers and perform such other functions as may be conferred upon it, by this Act or the regulations or by the Board.

1.2.2 Power and Duties of Other Employees and Work Allocation

- As per the provisions of the Act, the Competent Authority sub-delegates the powers to the Heads of various Department/Divisions/Areas viz., administrative and financial powers for smooth functioning of the department.
- Other employees in each department will perform the assigned duties in the designated levels like Head, Chief Administrative Officer, Senior Administrative Officer, Administrative Officer, Assistant Officer, Senior Superintendent/Superintendent. Head/Chief/Senior Administrative Officers are Sectional/Divisional Heads managing the overall activities in academic and non-academic segments.

1.2.3/4. Rules/ orders under which powers and duty are derived and Exercised

- b. Indian Institutes of Management Act-2017
- c. Indian Institutes of Management Rules 2018
- d. Indian Institute of Management Visakhapatnam Regulations, 2021
- e. Indian Institutes of Management (Amendment) Rules, 2022.
- f. General Financial Rules – 2017
- g. Manual for procurement of Goods – 2017
- h. Manual for procurement of Consultancy & other services – 2017
- i. All other OMs issued by Institute/DoPT/GOI/MoE as adopted by the Institute and approvals of the Board.

URL: <https://www.iimv.ac.in/images/IIM-Act-2017.pdf>;
https://iimv.ac.in/uploads/IIM_Rules,_2018.pdf
<https://www.iimv.ac.in/images/IIMV-Regulations-Gazette-notification.pdf>

(Also includes, further amendments to above Acts/Rules)

1.2.5 Work allocation

- As per the IIM Act 2017, the Director shall be the Chief Executive Officer of the Institute and shall provide leadership to the Institute and be responsible for implementation of the decisions of the Board.
- Director is assisted by various authorities of the Institute as per the organization structure.
- **Faculty In-charge (Building & Works)** is the administrative head of Project Management Office.
- **Dean/Associate Dean/Coordinator (Administration)** will be the head of all administrative functions. The Officers leading respective departments like, HR, General Administration, Finance & Accounts, Health Centre, IT will report to Dean Administration.
- **Dean/Associate Dean/Coordinator (Academics & Research)** is the head of all academic and research activities of the Institute.
- Director also nominates the faculty members as the Chairs of academic areas or non-academic functions.
- **Head (Projects)** leads the Project Management Office, dealing with all infrastructure, building & works, estate management etc.
- **The Chief Administrative Officer (Academic Programs)** – leads of Academic Programs Management department. He/she will lead all the functions of the Academic Programs Management like scheduling the sessions, course material, examinations etc.
- **The Senior Administrative Officer (Administration)**- leads the General Administration department, leading all the functions of the General Administration Department like supervising Housekeeping, Security, Logistics, Hostels, Mess, Events, Procurement, Stores etc.
- **The Senior Administrative Officer (HR)** - leads of HR/Personnel departments, leading all the functions of the HR/Personnel department like recruitments, payroll, service and establishment rules, Health Centre etc.
- **Superintendent (Finance and Accounts)**, leads the activities related to financial functions of the Institute.
- **Medical Officer** leads the Health Centre and reports to the Dean/Associate Dean/ Coordinator (Administration) through CAO/SAO.
- **Library** the operations of the Institute's Library are supervised by the Library Advisory Committee headed by the Chair.
- The other employees in each department will perform the assigned duties in the designated levels like Assistant Officer, Senior Superintendent/ Superintendent, Junior Superintendents, Engineers, Accountant etc., from time to time.

URL: <https://www.iimv.ac.in/staff>;

1.3 Procedure followed in decision making process [Sec 4(1)(b)(iii)]

1.3.1 Process of decision making

- The Institute authorises its authorities at various levels for taking suitable decisions related to the administrative, financial and other functions vide various orders.
- All the decisions are taken through a channel of authorities established vide

various orders.

- Decisions will be taken appropriately duly following the required process as per the relevant Acts and directions of the Competent Authorities of the Institute.
- The duties and responsibilities assigned to each employee will be supervised by the respective reporting/ controlling authorities, as per relevant orders and organization chart.

1.3.2 Final decision making authority

- The Chairman, Board of Governors and Director of the Institute are the final decision-making authorities as per the delegation of powers at various levels. All the decisions are taken through a channel of authorities established vide various orders.

1.3.3 Acts and Rules related to the decision making process

- The IIM Act, IIM Rules, IIMV Regulations, policy and other decisions of the Board, Orders issued by the Competent Authority of the Institute as mentioned under 1.2.3/4 above are the authorities by virtue of which the decisions are taken by the respective authorities at various levels.

1.3.4 Time limit for taking decisions, if any

- The respective authorities will take decisions as per the provisions of The IIM Act, IIM Rules, IIMV Regulations, policy and other decisions of the Board, Orders issued by the Competent Authority of the Institute as mentioned under 1.2.3/4 above, duly following the procedure specified in related orders. The decisions will be taken as early as possible to accomplish the task within the timelines for respective act.

1.3.5 Channel of supervision and accountability

- All the authorities of the Institute exercise their powers and discharge their duties as per the laid down procedures within the limits of delegation of powers. The respective reporting/controlling authorities exercise due supervision, as per the organization chart.

1.4 Norms for discharge of functions [Sec 4(1)(b)(iv)]

1.4.1 Nature of functions/services offered

- The Indian Institute of Management Visakhapatnam is a new generation IIM, set up by the Government of India in September 2015. The Indian Institutes of Management Act 2017 declares IIMs as Institutions of National Importance, empowered to attain standards of global excellence in management, management research and allied areas of knowledge. The Institute presently offers the academic courses as under:
 - a. Post Graduate Programme (PGP) - The two-year, full-time, residential Post Graduate Programme (MBA), is designed to equip students to take on leadership roles in a rapidly changing global scenario.
URL: <https://www.iimv.ac.in/pgp>
 - b. Post Graduate Program for Experienced Professionals (PGPEX) - leading to the award of MBA degree offered by IIM Visakhapatnam is a Non-residential weekend program.

- URL: <https://www.iimv.ac.in/pgpex>
- c. Post Graduate Program in Digital Governance and Management (PGP-DGM) - leading to the award of Master of Business Administration (MBA) degree
URL: <https://www.iimv.ac.in/pgpdgm>
- d. Executive Master of Business Administration (EMBA) for Working Professionals is a master's degree program designed with the objective of imparting management education to working executives seeking skills and strategies to make their organizations perform well.
URL: <https://www.iimv.ac.in/emba>
- e. PhD Programme - is a research-intensive doctoral programme aimed at imparting high-quality training in research.
URL: <https://www.iimv.ac.in/phd>
- f. Mahatma Gandhi National Fellowship (MGNF) Scheme of the Skill Acquisition and Knowledge Awareness for Livelihood Promotion ("SANKALP") Program
URL: <https://www.iimv.ac.in/mgnf>
- g. Executive Education Programs: IIMV offers tailor-made, custom-designed management development programs for industry professionals. We also offer Faculty Development Programs (FDPs) targeted at research scholars, faculty as well as industry professionals
URL: <https://www.iimv.ac.in/about-eeep>

1.4.2 Norms/standards of functions/service delivery

- IIM Visakhapatnam offers above courses as per the guidelines related to these programmes. The information related to the course titles, duration, eligibility criteria, admission process etc are mentioned in the related links on Institute's website.
URL: <https://www.iimv.ac.in/index.php> - Programs
- All the rules and regulations for participants will be provided in the program handbook/ manual.
- IIM Visakhapatnam is an Institute of National Importance declared under IIM Act-2017 (URL: <https://www.iimv.ac.in/images/IIM-Act-2017.pdf>). The Institute functions under the supervision of the Board of Governors, the apex body, which is constituted as per the provisions of the Act.
- All the powers and functions of the Institute and its authorities are derived from the provisions of the Act, (URL: <https://www.iimv.ac.in/images/IIM-Act-2017.pdf>), IIM rules (URL: https://www.iimv.ac.in/uploads/IIM_Rules_2018.pdf), IIM Visakhapatnam Regulations (URL: <https://www.iimv.ac.in/images/IIMV-Regulations-Gazette-notification.pdf>) and other applicable orders issued by the Ministry of Education, GoI., approvals of the Board of Governors.
- Communications received from the other stake holders and public will be disposed of at various levels by the authorities of the Institute. All the matters are considered and disposed of by respective authorities delegated with such powers. In matters wherever approval of higher authorities is required, the same will be processed through the established channels of authorities for final decision of the Competent Authority.

1.4.3 Process by which these services can be accessed

- The services offered by the Institute will be published in the local, national newspapers, website and other portals as per the applicable guidelines. Anyone willing to avail these services can approach the Institute, as indicated thereon, through post/personal/email correspondence. Using 'Get in Touch' under 'Contact us' a user can correspond with the Institute easily.
URL: <https://www.iimv.ac.in/contact-us>
- Applications will be invited from the eligible candidates for admission into various courses offered by the Institute and relevant links will be provided. The short advertisements for the same will be published in the leading newspapers on all India basis.
- Tender notices will be published on website, Central Public Procurement Portal etc, as per the applicable rules. Registered vendors will be invited for submitting the bids
- Notifications for employment will be published on the Institute's website. Advertisements will be published in the leading newspapers and Employment News on all India basis for wider publicity. Online links etc will be created and made available on website.

1.4.4 Time limit for achieving these targets

- The decisions will be taken as per the laid down procedure and established channels of authorities and communicated to the concerned, within the prescribed time limits, as per the guidelines in this regard.

1.4.4 Process of redress of grievance

- A complaints and suggestions box is kept accessible to all the stake holders. Any complaint or suggestion received will be dealt with accordingly.
- A Grievance redressal form is available on intranet for easy access to all the students and staff members.
- Public Grievances, if any lodged in the Centralized Public Grievance Redress And Monitoring System (CPGRAMS), will be attended on top priority and timely redressal will be ensured by the Competent Authority.
- A common email id info@iimv.ac.in is available for any communication from outsiders.
- Contact details of all the Committees/Cells and Grievance Redressal Officer, STST Liaison Officer are available on the website for easy access of all the stakeholders.
URL: <https://www.iimv.ac.in/qlinks/int-com>
- Using 'Get in Touch' under 'Contact us' a user can correspond with the Institute easily.
URL: <https://www.iimv.ac.in/contact-us>
- The grievance submitted to any other authority of the Institute also will be attended by the concerned authority and redressal will be offered accordingly.

1.5 Rules, regulations, instructions manual and records for discharging functions [Sec 4(1)(b)(v)]

1.5.1 Title and nature of record/Manual /instructions

- Institute follows the Acts / Regulations/ Rules / Guidelines / Notifications of GoI (including MoE), CAG, Board and Committees, issued/emerging from time to time.
 - a. Indian Institutes of Management Act-2017
 - b. Indian Institutes of Management Rules 2018
 - c. Indian Institute of Management Visakhapatnam Regulations, 2021
 - d. Indian Institutes of Management (Amendment) Rules, 2022.
 - e. General Financial Rules – 2017
 - f. Manual for procurement of Goods – 2017
 - g. Manual for procurement of Consultancy & other services – 2017
 - h. Approvals and resolutions of Board of Governors
 - i. All other OMs issued by DoPT/GoI/MoE as applicable to the Institute and approvals of the Board.

URL: <https://www.iimv.ac.in/images/IIM-Act-2017.pdf>;

https://iimv.ac.in/uploads/IIM_Rules_2018.pdf,

<https://www.iimv.ac.in/images/IIMV-Regulations-Gazette-notification.pdf>,

(includes any further amendments to the above Acts/Rules)

1.5.2 List of Rules, regulations, instructions, manuals and records

S. No.	Area/Dept.	Acts, Rules, Regulations, Instructions, Manuals/Records used for Discharging functions
1.	Admissions	Admissions policy of the Institute for each program as available at on the Institute’s website under Programs For PGP: https://www.iimv.ac.in/program/pgp-adms-adm-prcs-crtra for PGPEX: https://www.iimv.ac.in/program/pgpex-adm-elig For PGPDGM: https://www.iimv.ac.in/program/pgpdgm-adms-adms-elgblty For EMBA: https://www.iimv.ac.in/program/emba-adm-elig
2.	Academic Programs	Program Manual/handbook issued to the students enrolled for the programs.
3.	Finance & Accounts	<ul style="list-style-type: none"> • GFR 2017 and further amendments to thereon • Financial and Audit manuals and guidelines of the Institute, issued by the Ministry • Procurement Policy of the Institute and related OMs issued by the GoI in this regard • MoE prescribed accounting norms and formats • Investment Policy of the Institute • Other rules / guidelines / polices issued by GoI, BoG, Finance and Audit Committee etc.
5.	Personnel & Administration	<ul style="list-style-type: none"> • IIMV Regulations 2021 (https://www.iimv.ac.in/images/IIMV-Regulations-Gazette-notification.pdf) • Minutes of Board Meetings

		<ul style="list-style-type: none"> • Administrative Approval by competent Authority • Acts / Rules / Guidelines / Notifications of Gol and of Institute • OMs issued by DoPT as applicable to the Institute.
6.	Career Development Services	Placement Process (https://www.iimv.ac.in/placement-process)
7.	Procurement, Stores & Purchase	<ul style="list-style-type: none"> • GFR 2017 and further amendments thereto • Procurement guidelines of the Institute drawn in line with Manual for Procurement of Goods 2017 of Gol Manual for Consultancy and other Services 2017 and amendments thereto; • Institute's Board-approved Procurement Process
8.	Students' Affairs	<ul style="list-style-type: none"> • Program Handbook and Charter of Student Affairs Council

(Includes further amendments to the above Acts/Rules/Orders etc)

1.5.3 Acts, Rules and manuals

- IIM Act 2017 (<https://www.iimv.ac.in/the-iim-act-2017>)
- IIMV Regulations 2021 (<https://www.iimv.ac.in/images/IIMV-Regulations-Gazette-notification.pdf>)
- Placement Process (<https://www.iimv.ac.in/placement-process>)

1.5.4 Transfer Policy and Transfer orders

- The Institute has no other branches anywhere in India as on date, hence, transfer policy is not applicable.
- Since, operations are started from Permanent Campus, the staff in related departments are posted at permanent campus.

1.6 Categories of documents held by the authority under its control [Sec 4(1)(b)(vi)]

1.6.1 Documents common to all:

1. IIM Act-2017 <https://www.iimv.ac.in/images/IIM-Act-2017.pdf>
2. IIM Rules 2018 https://www.iimv.ac.in/uploads/IIM_Rules_2018.pdf
3. Indian Institute of Management Visakhapatnam Regulations, 2021 <https://www.iimv.ac.in/images/IIMV-Regulations-Gazette-notification.pdf>
4. Other rules relating to service of employees: The Institute follows the Government of India rules (issued by the MoE/DoPT/MoF) as applicable to the Institute/approved by the BoG.
5. Annual Reports – available on website at <https://www.iimv.ac.in/qlinks/publications> - Annual Reports
6. IIMV News Letter – available on website at <https://www.iimv.ac.in/qlinks/publications> - IIMV Newsletter
7. Research and Publications: available at <https://www.iimv.ac.in/> Faculty & Research
8. Faculty research work – Books <https://www.iimv.ac.in/books>
9. Placement Reports at <https://www.iimv.ac.in/placement-reports>

1.6.2 Custodian of documents/categories

- Head of the Administration Division is the custodian of the above documents.

1.7 Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Sec 4(1)(b)(viii)]

1.7.1 Name of Boards, Council, Committee etc

- As per Sec 10 (1) of the IIM Act, 2017, the Board of Governors of each Institute shall be the principal executive body of that Institute.
URL: <https://www.iimv.ac.in/images/IIM-Act-2017.pdf>
- Committees constituted by the Board of Governors
 - a. Finance, Investment & Audit Committee (FIAC)
 - b. Building & Works Committee
 - c. Academic Council
 - d. Human Resources Development Committee (HRDC)
 - e. Vision, Innovation & Strategic Transformation Advisory Committee (VISTAC)
 - f. Research & Academic Advisory Committee (RAAC)
 - g. BoG Nominations Committee
- Committees constituted by the Director
 - a. Internal Complaints Committee
 - b. Anti-Ragging Committee
 - c. Scheduled Casts and Scheduled Tribes Cell
 - d. Women's Empowerment Cell
 - e. Other Backward Classes Cell
 - f. Cell for the Empowerment of Differently-abled Persons
 - g. Student Matters Facilitation Committee
 - h. Student Disciplinary Matters Committee
 - i. Other committees as required

1.7.2 Composition of Committees

- The composition of the Board of Governors is as mentioned in the IIM Act 2017 and IIM Rules 2018 and further amendments thereto if any.
URL: <https://www.iimv.ac.in/images/IIM-Act-2017.pdf>
URL: https://iimv.ac.in/uploads/IIM_Rules_2018.pdf
- The details of current Chairman and other members of the Board are available on the Institute's website
URL: <https://www.iimv.ac.in/board-of-governors>
- The Composition of Academic Council is as mentioned in the Sec 14 of the IIM Act.
URL: <https://www.iimv.ac.in/images/IIM-Act-2017.pdf>
- The details of composition of other Committees/Cells constituted in the Institute are as per the provisions of the relevant Acts/Rules and are available on Institute's website:
- URL: <https://www.iimv.ac.in/qlinks/int-com>

1.7.3 Dates from which constituted

- Most of the committees/Cells above are formed since inception of the Institute and these are periodically reconstituted as per the provisions of the relevant Acts/Rules.

- The Orders related to constitution of the above Committees/Cells are placed on the Institute's website:
URL: <https://www.iimv.ac.in/qlinks/int-com>

1.7.4 Term/Tenure

- The Term/Tenure of these Committees/Cell will be as per the relevant Acts/OMs. They will be reconstituted as and when necessary as per the provisions of the Acts.
URL: <https://www.iimv.ac.in/qlinks/int-com>

1.7.5 Powers and Functions

- The powers and functions of the Board of Governors are as per the Section 11 of the IIM Act-2017 and IIM Rules 2018, further amendments thereto if any.
URL: <https://www.iimv.ac.in/images/IIM-Act-2017.pdf>
URL: https://iimv.ac.in/uploads/IIM_Rules_2018.pdf
- The powers and functions of Academic Council are as mentioned in the Sec 15 of the IIM Act, 2017 and Sec 25 of the IIM Visakhapatnam Regulations 2021
URL: <https://www.iimv.ac.in/images/IIM-Act-2017.pdf>
URL: <https://www.iimv.ac.in/images/IIMV-Regulations-Gazette-notification.pdf>
- Powers and functions of all other Committees/Cells are as per the relevant OMs available on the website and as approved by the Board of Governors, Act, Rules and Regulations.
URL: <https://www.iimv.ac.in/qlinks/int-com>

1.7.6 Whether their meetings are open to the public?

1.7.7 Whether Meeting of these committees open to public

1.7.8 Whether minutes of the meetings accessible for public

Committee	1.7.7 Whether Meeting of these committees open to public	1.7.8 Whether minutes of the meetings accessible for public
Board of Governors	No	Subject to provisions of the RTI Act
Finance, Investment & Audit Committee	No	Subject to provisions of the RTI Act
Building & works Committee	No	Subject to provisions of the RTI Act
Academic Council	No	Subject to provisions of the RTI Act
HRD Committee	No	Subject to provisions of the RTI Act
BoG Nominations Committee	No	Subject to provisions of the RTI Act
Vision, Innovation & Strategic Transformation Advisory Committee (VISTAC)	No	Subject to provisions of the RTI Act

Research & Academic Advisory Committee (RAAC)	No	Subject to provisions of the RTI Act
---	----	--------------------------------------

- Committees Constituted by the Director

Committee	Whether Meeting of these committees open to public	Whether minutes of the meetings accessible for public
Internal Complaints Committee	No	Subject to provisions of the RTI Act
Women's Empowerment Cell	NO	Subject to provisions of the RTI Act
Cell for the empowerment of Differently-abled Persons	NO	Subject to provisions of the RTI Act
Anti-Ragging Committee	NO	Subject to provisions of the RTI Act
Scheduled Caste and Scheduled Tribes Cell	NO	Subject to provisions of the RTI Act
Other Backward Classes Cell	NO	Subject to provisions of the RTI Act
Student Matters Facilitation Committee	NO	Subject to provisions of the RTI Act
Student Disciplinary Matters Committee	NO	Subject to provisions of the RTI Act
Other committees as required	NO	Subject to provisions of the RTI Act

- The minutes if open to public will be made available on the Institute's notice board/website

1.8 Directory of officers and employees [Sec 4(1)(b)(ix)]

1.8.1 Name and Designation

- Names and designations of all the teaching faculty members are available on Institute's website at <https://www.iimv.ac.in/faculty/faculty-a-to-z>
- Names and designations of all the non-teaching staff members are available on Institute's website at <https://www.iimv.ac.in/staff>

1.8.2 Telephone, Fax and email-id

- All the faculty and staff members can be contacted on official desk phone by seeking assistance of the front office staff on 0891 2824 444.
- Email ids of all the teaching faculty members are available on Institute's website at <https://www.iimv.ac.in/faculty/faculty-a-to-z>
- Email ids of all the non-teaching staff members are available on Institute's website at <https://www.iimv.ac.in/staff>

1.9 Monthly Remuneration received by officers & employees including system of compensation

1.9.1 List of employees with Gross monthly remuneration

- List of Teaching and Non-Teaching Staff members (in alphabetical order), as on 31-03-2023

S.No	Employee Name	Designation	DOJ	Pay level
1	Aalok Kumar	Assistant Professor Gr II	18-Jan-21	11
2	Abhishek Srivastava	Assistant Professor Gr I	27-Jun-22	12
3	Amit Baran Chakrabarti	Assistant Professor Gr I	11-Dec-17	13A1
4	Amit Shankar	Assistant Professor Gr I	14-Oct-19	13A1
5	Anupama Sharma	Assistant Professor Gr I	06-Dec-17	13A1
6	Asmita Verma	Assistant Professor Gr II	25-Apr-22	11
7	B Nayashaily	Academic Associate	20-Mar-23	Cons
8	B. Srirangacharyulu	Associate Professor	29-Nov-17	13A2
9	Bagde Dilip Kumar	Assistant (Administration & Programs)	10-Oct-22	Cons
10	Balaji Subramanian	Assistant Professor Gr I	01-Feb-21	12
11	Battula Uma Madhuri	Assistant (Administration & Programs)	22-Aug-22	Cons
12	Bishakha Majumdar	Assistant Professor Gr I	01-Mar-19	13A1
13	Biswanath Behera	Chief Administrative Officer (Academic Programs) - Officiating	12-Oct-20	12
14	BNSR Swamy Kosuru	Program Manager (Educational Training & Consulting Programs)	14-Feb-22	Cons
15	Chandan Kumar	State Resource Associate (Bihar)	27-Sep-21	Cons
16	Chandreie Mukherjee	Assistant Professor Gr I	18-Nov-19	12
17	Davuluri Ajay Krishna	Academic Associate	17-Apr-23	Cons
18	Deepika R Gupta	Assistant Professor Gr I	13-Jun-18	13A1
19	E Ajay Kumar	Assistant (Academics & Research)	29-Aug-22	Cons
20	Esrafil Ali	Junior Superintendent (Academic Programs Management)	17-Mar-23	6
21	Gundala Nandita	Superintendent (Finance & Accounts)	21-Jul-20	7
22	Happy Paul	Associate Professor	27-Sep-22	13A2
23	Harinarayana Rao Regana	Assistant (Administration & Programs)	11-Aug-22	Cons
24	Jayasimha Reddy Ankireddy	Junior Superintendent (HR & Admin)	30-Jul-20	6
25	Jelani Mohammed	Senior Administrative Officer (Admin.)	08-Oct-21	11
26	Jeremiah Sunadh Polimetla	Assistant (Administration & Programs)	04-Mar-23	Cons
27	Jetti Siva Kumar	Junior Superintendent (Admissions)	17-Mar-23	6
28	K V L N Murty	Officer on Special Duty	21-Sep-22	Cons
29	Kaleem Vajahith Khan	Senior Administrative Officer (HR)	01-Nov-18	11

30	Kalyan Kolukuluri	Assistant Professor Gr I	21-Dec-17	13A1
31	Kamal Keerti	Technical Superintendent (Systems)	29-Jul-20	7
32	Kaveri Krishnan	Assistant Professor Gr I	29-Dec-17	13A1
33	Kesava Kumar Madam	Assistant	31-Mar-23	Cons
34	Kota Varuna Devi	Junior Engineer (Civil)	22-Jul-20	6
35	Krishan Kumar	Project Assistant	01-Aug-20	Cons
36	M Chandrasekhar	Director	22-Mar-17	17
37	M. V. Anuradha	Associate Professor	18-Nov-19	13A2
38	Manuhar Swaroopa	Assistant (Academics & Research)	23-Aug-22	Cons
39	Maradana Pradeep Kumar	Assistant (Administration & Programs)	24-Jan-23	Cons
40	Milan Kumar	Assistant Professor Gr I	20-Apr-18	13A1
41	Mohammad Shameem Jawed	Assistant Professor Gr I	01-Nov-17	13A1
42	Moturu Venkata Rajasekhar	Assistant (Academics & Research)	29-Sep-22	Cons
43	Mrinal Kumar Gogoi	State Resource Associate (ArP)	15-Sep-21	Cons
44	Mrudula Devi Jami	Assistant (Administration & Programs)	17-Aug-22	Cons
45	Mulaparthi Naveen Kumar	Academic Associate	27-Mar-23	Cons
46	Nagireddi V Mohanarao	Junior Superintendent (General Administration)	13-Apr-23	6
47	Neena Pandey	Assistant Professor Gr I	07-Oct-19	13A1
48	P Adithya Kumar	Accountant	12-Apr-23	6
49	P S Bhavya	Assistant Professor Gr II (on contract)	18-Apr-22	11
50	Pankaj Vishwakarma	Assistant Professor Gr II	20-Jun-22	10
51	Pappu Raja Sekhara Sarma	Associate Professor	07-Oct-20	13A2
52	Pawan Kamalesh Thadani	Academic Associate	22-May-23	Cons
53	Ponnaganti Indu	Junior Superintendent (Academic Programmes)	22-Jul-20	6
54	Pooja Kumari	Assistant Professor Gr I	25-Feb-22	12
55	Prashant Premkumar Nair	Assistant Professor Gr II	20-Jun-22	11
56	Preeti Viridi	Assistant Professor Gr II	15-Jun-22	10
57	Prince Doliya	Assistant Professor Gr I	01-Nov-19	13A1
58	Priyavrat Sanyal	Assistant Professor Gr II	09-Mar-22	11
59	R Rahul	Assistant (Academics & Research)	14-Mar-23	Cons
60	R Ramu	Manager (Hospitality & Facilities)	29-May-23	Cons
61	Ramesh Kumar Sethuraman	Senior Superintendent (Academic Programs)	14-Oct-20	7
62	Rohit Titiyal	Assistant Professor Gr II	22-Feb-21	11
63	Rudraraju Sayikrishna Raju	Head (Projects)	20-Jul-20	13
64	S Chatterjee	Senior Consultant	06-Mar-23	Cons
65	S Karthika	Assistant Professor Gr II	06-Apr-22	11
66	S Subrahmanyam Mallula	Junior Superintendent (Admin & Stores)	20-Jul-20	6

67	Saladi Krishna Kanth	Senior Assistant Engineer	27-Jul-20	8
68	Saroj Kumar Pani	Associate Professor	06-Apr-20	13A2
69	Satya Kishan Kumar Namala	Assistant (Academics & Research)	11-Aug-22	Cons
70	Shalini Agnihotri	Assistant Professor Gr I	08-Jul-21	12
71	Shivshanker Singh Patel	Assistant Professor Gr I	07-Nov-19	13A1
72	Somashekara M N	Senior Superintendent (CDS & AR)	02-Aug-22	7
73	Soumy Sharma	Academic Associate	30-Mar-23	Cons
74	Sri Rajasekharam Somanchi	Assistant	03-Apr-23	Cons
75	Srinivas Josyula	Associate Professor of Practice (on contract)	17-Dec-20	13A2
76	Suneetha Thota	Assistant (Academics & Research)	10-Oct-22	Cons
77	Sunitha Tumkur	Assistant Professor Gr II	08-Jan-21	11
78	Sushant	State Resource Associate (Bihar)	18-Oct-21	Cons
79	Sushil Kumar	Assistant Professor Gr II	25-Feb-21	11
80	Tamali Chakraborty	Assistant Professor Gr I	25-Apr-22	12
81	Telukunte Viswanath	Accountant	21-Jul-20	6
82	V Bhaskar Ram	Medical Officer (on contract)	06-Aug-18	10
83	Vishal Singh Patyal	Assistant Professor Gr I	31-Aug-20	13A1
84	Yamali Ramakrishna	Senior Assistant Engineer (Electrical)	19-Dec-22	8

- Pay Level is as per 7th CPC applicable to the regular teaching and Non-Teaching staff separately as per the MHRD/MoE Orders.
- 'Cons' refers to appointment for fixed term on contract basis on consolidated pay.

1.9.2 System of compensation as provided in its regulations

- All the regular staff members are appointed in applicable Pay Levels as per 7th CPC pay matrix applicable to the Teaching and Non-Teaching separately as per the MHRD/MoE Orders.
- The monthly compensation includes Basic Pay, Dearness Allowance, House Rent Allowance and Transport Allowance as per Gol rules and regulations in this regard. Other allowances as per the Institute norms are admissible as in force.
- The staff appointed on contract basis are eligible to draw a monthly consolidated pay as per the terms of appointment.

1.10 Name, designation and other particulars of public information officers

1.10.1 Name and designation of the Public Information Officer (PIO), Assistant Public Information Officer (APIO) & Appellate Authority

- Details of the officers designated as PIO, APIO and FAA to discharge the Institute's functions under RTI-Act-2005 are available on the Institute's website:

URL: <https://www.iimv.ac.in/qlinks/rti>

1.10.2 Address, Telephone number and email ID of each designated official

- Contact details of various officers designated to discharge the Institute's functions under RTI-Act-2005 are available on the Institute's website at: <https://www.iimv.ac.in/qlinks/rti>

1.11 No. Of employees against whom Disciplinary action has been proposed/ taken [Sec(4(2))

1.11.1 No. of employees against whom disciplinary action has been (i) Pending for Minor penalty or major penalty proceedings

- No. of employees against whom disciplinary action has been (i) Pending for Minor penalty or major penalty proceedings – NIL

1.11.2 (ii) Finalised for Minor penalty or major penalty proceedings

- No. of cases Finalised for Minor penalty or major penalty proceedings - NIL

1.12 Programmes to advance understanding of RTI

1.12.1 Educational programmes

- Institute nominates the officers to participate in Programmes to advance understanding of RTI available off-line and on-line.

1.12.2 Efforts to encourage public authority to participate in these programmes

- Institute encourages and sponsors the authorities under RTI to participate training programs under RTI conducted by reputed organizations, as required.

1.12.3 Training of CPIO/APIO

- Current CPIO and Nodal Officers have undergone various training programs on RTI conducted by various organizations in their past service.
- Training Programs attended by the current CPIO:
 - a. Participated in 14th Annual Convention on Right to Information Act, 2005 on 12th October, 2019

1.12.3 Update & Publish guidelines on RTI by Public Authorities concerned

- The updated related to RTI and related guidelines are published in the Institutes website
- RTI Act – 2005 and a link for the home page of 'RTI – A Citizen Gateway' is provided on the Institute's website at <https://rti.gov.in/> <https://www.iimv.ac.in/qlinks/rti>

1.13 Transfer policy and transfer orders [FNo. 1/6/2011-IR dt 15.4.2013]

1.12.3 Transfer policy and transfer orders [FNo. 1/6/2011-IR dt 15.4.2013]

- The Institute has no other branches anywhere in India as on date, hence, transfer policy is not applicable

2. Budget and Programme

2.1 Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc. [Sec 4(1)(b)(ix)]

- The budget, income and expenditure of the Institute are made available to public in Annual Reports available on Institute's website

2.1.1 Total budget for the public authority

2.1.2 Budget for each agency and plan & programmes

2.1.3 Proposed expenditure

2.1.4 Revised budget for each agency if any

2.1.5 Report on disbursements made and place where the related reports are available

- Indian Institute of Management Visakhapatnam is an Centrally Funded Technical Institution (CFTI) under the Ministry of Education, Government of India. IIM Act 2017 declares IIMs as Institutes of National Importance.
- Funds receivable for 2023-24 from MoE as per estimates – NIL

Particulars	BE 2023-24
EXPENDITURE	Rupees in Lakhs
Staff Payments & Benefits	2,474.12
Academic Expenses	2,062.80
Administrative and General Expenses	853.35
Transportation Expenses	140.00
Repairs & Maintenance	231.83
Depreciation	1,976.31
Other Expenses/ Contingency	35.00
TOTAL - A	7,773.41
Other Program Expenses	
Conferences	15.00
EEP	472.18
FPM/PhD	149.33
MGNF	81.77
PGPEX&EMBA	290.31
PGPDGM	18.88
TOTAL - B	1,027.47
TOTAL – A + B	8,800.88

- Budget Income & Expenditure statements of the Institute are Mentioned in the Annual Reports available on the Institute's website <https://www.iimv.ac.in/qlinks/publications>

2.2 Foreign & Domestic Tours

2.2.1 Budget

- The expenses for Foreign and domestic tours are met out of General Budget.

2.2.2 Foreign and domestic tours by ministries and officials in the rank of Joint

Secretary to the Government and above, as well as the heads of the Department. – (a)

Places visited (b) The period of visit (c) The number of members of delegation (d)

expenditure on the visit

-

Places Visited	Period of Visit		Number of Members of Delegation	Expenditure on the Visit
Delhi	11-04-2022	14-04-2022	1	43,414
Varanasi	21-04-2022	23-04-2022	1	53,805
Vijayawada	04-05-2022	05-05-2022	1	36,831
Delhi	28-06-2022	30-06-2022	1	47,606
Delhi	13-09-2022	14-09-2022	1	39,288
Amaravati	25-09-2022	26-09-2022	1	25,205
Delhi	29-10-2022	30-10-2022	1	40,375
Vijayawada	28-12-2022	30-12-2022	1	27,348
Delhi	23-01-2023	24-01-2023	1	42,323
Delhi	07-03-2023	07-03-2023	1	28,012
Hyderabad	24-03-2023	24-03-2023	1	29,946
		Total		4,14,153

2.2.3 Information related to the procurements (a) Notice/tender enquiries, and corrigenda if any thereon (b) Details of the bids awarded comprising the names of the suppliers of goods/services being procured (c) The works contracts concluded – in any such combination of above – and (d) the rate/rates and the total amount at which such procurement or works contract is to be executed

- Information related to open tender enquiries is made available to public through Central Public Procurement Portal and on Institute's website, including Corrigenda etc., if any.

URL: <https://www.iimv.ac.in/qlinks/tender-notice>

- Vendor registration form is available for on Institute's website for registration of vendors interested in participation of Limited Tender Enquiries floated by the Institute.

URL: <https://www.iimv.ac.in/qlinks/Vendor%20Enpanelment%20Form>

2.3 Manner of execution of subsidy programme [Section 4(i)(b)(xii)]

2.3.1 Name of programme of activity

- Financial Aid:** IIMV has a strong commitment towards ensuring an environment where students are not deprived of education due to financial issues. The Institute grants financial assistance to cover the course fee through a scheme 'Financial Aid' to PGP students facing hardships in payment of course fee.

Details of the programme are available on the Institute's website

URL: <https://www.iimv.ac.in/program/pgp-admission-fincal-aid-scholar>

2.3.2 Objective of the Programme

- The objective of the Financial Aid Policy at IIMV is to ensure that no student is deprived of education at the Institute for financial reasons.

2.3.3 Procedure to avail benefits

- Applications will be invited from the eligible students for availing the benefits under this scheme. The concerned committees process such applications and take decision on grant of Financial Aid as per the scheme guidelines.

URL: <https://www.iimv.ac.in/program/pgp-admission-fincal-aid-scholar>

2.3.4 Duration of the programme/scheme

- As per the scheme guidelines available on Institute's website:
URL: <https://www.iimv.ac.in/program/pgp-admission-fincal-aid-scholar>

2.3.5 Physical and financial targets of the Policy

- The amount of Financial Aid for 2023-24 is about Rs. 2 Cr
- The number of students to be benefitted during 2023-24 will be 35.
The number may vary based on final evaluation process.

2.3.6 Nature/scale of subsidy/amount allotted

- Based on the evaluation of the application along with other documents submitted by the student, applicants are provided 100%, 80%, 60%, 40%, or 20% financial aid covering the tuition fee for the PGP course.

2.3.7 Eligibility criteria for grant of subsidy

- All PGP students with annual household income below INR 6,00,000/- (Rupees Six Lakh only) are eligible to apply for financial aid. Other students with financial difficulties arising from sudden unforeseen circumstances are also considered.

2.3.8 Details of beneficiaries of subsidy programme (number, profile)

- Details of the beneficiaries of 'Financial Aid' and 'Scholarships' are available on Institute's website at: <https://www.iimv.ac.in/program/pgp-admission-fincal-aid-scholar>; and 'Annual Reports' available at <https://www.iimv.ac.in/qlinks/publications>

2.4 Discretionary and non-discretionary grants [F.No. 1/6/2011-IR dt 15-04-2013]

2.4.1 Discretionary and non-discretionary grants/ allocation to State Govt/NGO/other institutions.

- Not Applicable, as Indian Institute of Management Visakhapatnam is an Institute of National Importance imparting management education

2.4.2 Annual accounts of all legal entities who are provided grants by public authorities.

- Not Applicable, as Indian Institute of Management Visakhapatnam is an Institute of National Importance imparting management education

2.5 Particulars of recipients of concessions, permits or authorizations granted by public authority [Sec 4(1)(b)(xiii)]

2.5.1 Concessions, permits or authorizations granted by public authority

- Not Applicable, as Indian Institute of Management Visakhapatnam is an Institute of National Importance imparting management education.

2.5.2 For each concessions, permit or authorization granted – (a) Eligibility criteria (b) Procedure for getting concession/grant and/or permits of authorizations, (c) Name and address of the recipients given concessions, permissions or authorizations (d) Date of award of concessions, permits/authorizations

- Not Applicable, as Indian Institute of Management Visakhapatnam is an Institute of National Importance imparting management education.

2.6 CAG & PAC paras [F.No. 1/6/2011-IR dt 15-04-2013]

2.6.1 CAG & PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of parliament

- Details of CAG paras and action taken reports are available under relevant section in Annual Reports available on Institute's website at <https://www.iimv.ac.in/qlinks/publications>

3. Publicity Band Public interface

3.1 Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formation of policy of implementation there of [Section 4(1)(b)(vii)] [F.No 1/6/2011-IR dt 15.04.2013]

3.1.1 Relevant Acts, Rules Forms and other documents which are normally accessed by citizens

- Since, the Indian Institute of Management is an educational institute, there is no direct involvement of public in formulation of academic policies of the Institute.
- The Acts, Rules, Regulations and other documents/information normally accessed by the Citizens is made available on Institute's website as under:

IIM Act – 2017	https://www.iimv.ac.in/images/IIM-Act-2017.pdf
IIM Rules – 2018	https://iimv.ac.in/uploads/IIM_Rules_2018.pdf
IIM Visakhapatnam Regulations – 2021	https://www.iimv.ac.in/images/IIMV-Regulations-Gazette-notification.pdf
IIMV Annual Reports	https://www.iimv.ac.in/qlinks/publications
IIMV Newsletters	https://www.iimv.ac.in/qlinks/publications
RTI Act, RTI-A Gateway to Citizen	https://www.iimv.ac.in/qlinks/rti
Information published in pursuance of various sections of the RTI Act, 2005	https://www.iimv.ac.in/qlinks/rti
Information provided to RTI applications and orders for First Appeals	https://www.iimv.ac.in/qlinks/rti
Board of Governors	https://www.iimv.ac.in/board-of-governors

Information on various programs offered by the Institute, eligibility criteria, fee structure, FAQs etc.	https://www.iimv.ac.in/pgp https://www.iimv.ac.in/pgpex https://www.iimv.ac.in/pgpdgm https://www.iimv.ac.in/phd https://www.iimv.ac.in/mgnf
Executive Education Programs	https://www.iimv.ac.in/images/eep-brochure/
Placement Reports	https://www.iimv.ac.in/placement-reports
Information published in various newspapers	https://www.iimv.ac.in/media_room
Employment notifications	https://www.iimv.ac.in/careers
Tender notices	https://www.iimv.ac.in/qlinks/tender-notice
Books/Journals etc available in the Institute's Library	https://library.iimv.ac.in/Library
Institute Alumni and their details	https://alumni.iimv.ac.in/
IIMV Foundation for Incubation Entrepreneurial Learning and Development (IIMV FIELD)	https://www.iimvfield.com/index.php
Photo Gallery	https://www.iimv.ac.in/gallery
Other facilities available in the Institute	https://www.iimv.ac.in/facilities/view/facilities
Construction of permanent campus	https://www.iimv.ac.in/permanent_campus
Details of the Faculty	https://www.iimv.ac.in/faculty/faculty-a-to-z
Details of staff members	https://www.iimv.ac.in/staff
Research work carried out by the faculty members of the Institute	https://www.iimv.ac.in/ - Faculty & Research
Student Affairs Council	https://www.iimv.ac.in/imv/view/student-affair-council
Student Clubs and activities	https://www.iimv.ac.in/student_club/view/student-clubs

- Institute is open for public to contact, through phone, email and physically using the contact details available on the website.
- The program information brochures, Annual Reports and Newsletters, Acts, Rules and Regulations etc., are available with relevant links on Institute's website www.iimv.ac.in

3.1.2 Arrangements for consultation with or representation by –(a) Members of the public in policy formulation/policy implementation, (b) Day & Time allotted for visitors (c) contact details of the Information & Facilitation Centre (IFC) to provide publications frequently sought by RTI applicants

- IIM Visakhapatnam is an educational institution under Ministry of Education, Government of India. The involvement of public in policy formulation and implementation is not applicable. Details of the Institute and its functions are available on its website: www.iimv.ac.in
- The visitors can visit the Institute during office hours on all working days. Visits to any authorities of the Institute are recommended with prior appointments.
- The contact details of the Institute are available on the Website.
URL: <https://www.iimv.ac.in/contact-us>
- The Front office at the entrance of the office facilitates the visitors for getting the information they require as applicable.
- The Information about the Institute is made available on the Institute's website for easy access to the RTI applicants.

3.1.3 Public Private Partnerships (PPP) – Details of Special Purpose Vehicle (SPVs) if any

- As on date there are no projects undertaken by the Institute under Public Private Partnership model. The details if any will be uploaded on the Institute's website

3.1.4 Public Private Partnerships (PPP) – Detailed project reports (DPRs)

- As on date there are no projects undertaken by the Institute under Public Private Partnership model. The details if any will be uploaded on the Institute's website

3.1.5 Public Private Partnerships (PPP) – Concession agreements

- As on date there are no projects undertaken by the Institute under Public Private Partnership model. The details if any will be uploaded on the Institute's website

3.1.6 Public Private Partnerships (PPP) – Operation and maintenance manuals

- As on date there are no projects undertaken by the Institute under Public Private Partnership model. The details if any will be uploaded on the Institute's website

3.1.7 Public Private Partnerships (PPP) – Other documents generated as part of the implementation of the PPP

- As on date there are no projects undertaken by the Institute under Public Private Partnership model. The details if any will be uploaded on the Institute's website

3.1.8 Public Private Partnerships (PPP) – Information relating to fee, tolls, or other kinds of revenues that may be collected under authorization from the government

- As on date there are no projects undertaken by the Institute under Public Private Partnership model. The details if any will be uploaded on the Institute's website

3.1.9 Public Private Partnerships (PPP) – Information related to outputs and outcomes

- As on date there are no projects undertaken by the Institute under Public Private Partnership model. The details if any will be uploaded on the Institute's website

3.1.10 Public Private Partnerships (PPP) – the process of selection of the private sector party (concessionaire etc)

- As on date there are no projects undertaken by the Institute under Public Private Partnership model. The details if any will be uploaded on the Institute's website

3.1.11 Public Private Partnerships (PPP) – all payments made under the PPP

- As on date there are no projects undertaken by the Institute under Public Private Partnership model. The details if any will be uploaded on the Institute's website

3.2 Are the details of policies/decisions, which effect public, informed to them [Sec 4(1)(c)]

3.2.1 Publish all relevant facts while formulating important policies of announcing decisions which effect the public to make the process more interactive – Policy decisions/legislation taken in the previous one year.

- IIM Visakhapatnam is an educational institution under Ministry of Education. The institute makes policies and guidelines for the effective discharge of its duties towards achieving the functions as mandated by the IIM Act – 2017. Hence, the policies are not effecting the public.

3.2.2 Publish all relevant facts while formulating important policies of announcing decisions which effect the public to make the process more interactive – Outline the public consultation process.

- IIM Visakhapatnam is an educational institution under Ministry of Education. The institute makes policies and guidelines for the effective discharge of its duties towards achieving the functions as mandated by the IIM Act – 2017.
- The Board of Governors Board of the Institute is responsible for the general superintendence, direction and control of the affairs of the Institute and shall have the power to frame or amend or modify or rescind the regulations governing the affairs of the Institute to achieve the objects of the Institute specified in the IIM Act. Hence, there is no public consultation process.

3.2.3 Publish all relevant facts while formulating important policies of announcing decisions which effect the public to make the process more interactive – Outline the arrangement for consultation before formulation of policy.

- IIM Visakhapatnam is an educational institution under Ministry of Education. The institute makes policies and guidelines for the effective discharge of its duties towards achieving the functions as mandated by the IIM Act – 2017.
- The Board of Governors Board of the Institute is responsible for the general superintendence, direction and control of the affairs of the Institute and shall have

the power to frame or amend or modify or rescind the regulations governing the affairs of the Institute to achieve the objects of the Institute specified in the IIM Act. Hence, there is no public consultation process.

3.3 Dissemination of information widely and in such form and manner which is easily accessible to the public [Sec 4(3)]

3.3.1 Use of most effective means of communication -internet (Website)

- Details of the Institute, its functions, programs offered, admissions to various programs, faculty and staff members, contact details etc., are available with relevant links on Institute's website www.iimv.ac.in
- Information related to the programs offered and admissions is made available to the public on Institute's website
URL: <https://www.iimv.ac.in/> - Programs
- The details of the upcoming events, projects and programmes will also be shared on Institute's social media accounts:
URL: <https://www.facebook.com/IIMVisakhapatnam/>
URL: https://twitter.com/IIM_Vizag
URL: https://www.instagram.com/iim_visakhapatnam/
URL: <https://www.linkedin.com/school/iim-visakhapatnam/>
- The program information brochures, Annual Reports and Newsletters, Acts, Rules and Regulations etc., are available with relevant links on Institute's website www.iimv.ac.in
- The information about the institute is also disclosed as per the relevant sections of the RTI Act for easy access by the RTI applicants
URL: <https://www.iimv.ac.in/qlinks/rti>
- Notices/Tender invitations will be published on the Institute's website
URL: <https://www.iimv.ac.in/qlinks/tender-notice>
- Information regarding the recruitments in the Institute will be published in the newspapers on all India basis and relevant notification, application format and other important related documents will be made available to the public on Institute's website
URL: <https://www.iimv.ac.in/careers>
- Annual reports and News letters of the Institute are made available for the public on Institute's website
URL: <https://www.iimv.ac.in/qlinks/publications>
- Information related to the Placement process is placed on the Institute's website
URL: <https://www.iimv.ac.in/placement-reports>

3.4 Form of accessibility of information manual/handbook [Sec 4(1)(b)]

3.4.1 Information manual/handbook available in Electronic format

- IIMV Regulations 2021 which denotes the major functions of the Institute and procedures followed thereon is made available to public on Institute's website
URL: <https://www.iimv.ac.in/images/IIMV-Regulations-Gazette-notification.pdf>
- The Orders and Instructions issued by the Competent Authority of the Institute are made available in Electronic format to all the staff members.

3.4.2 Information manual/handbook available in Printed format

- Program Handbook/manual is handed over to the students enrolled in the corresponding program, in hard copy.

3.5 Whether Information manual/handbook available free of cost or not [Sec 4(1)(b)]

3.5.1 List of materials available at free of cost

- The information available on the website is easily accessible and available for free download by the users at free of cost.
- The student handbook/program manual will be supplied to the students enrolled in the respective programmes, at free of cost.
- The following information is available on Institute's website for download in soft copy, by the public/stakeholders at free of cost

IIM Act – 2017	https://www.iimv.ac.in/images/IIM-Act-2017.pdf
IIM Rules – 2018	https://iimv.ac.in/uploads/IIM_Rules_2018.pdf
IIM Visakhapatnam Regulations – 2021	https://www.iimv.ac.in/images/IIMV-Regulations-Gazette-notification.pdf
IIMV Annual Reports	https://www.iimv.ac.in/qlinks/publications
IIMV Newsletters	https://www.iimv.ac.in/qlinks/publications
Information published in pursuance of various sections of the RTI Act, 2005	https://www.iimv.ac.in/qlinks/rti
Information provided to RTI applications and orders for First Appeals	https://www.iimv.ac.in/qlinks/rti
Information on various programs offered by the Institute, eligibility criteria, fee structure, FAQs etc.	https://www.iimv.ac.in/pgp https://www.iimv.ac.in/pgpex https://www.iimv.ac.in/pgpdgm https://www.iimv.ac.in/phd https://www.iimv.ac.in/mgnf
Executive Education Programs	https://www.iimv.ac.in/images/eep-brochure/
Placement Reports	https://www.iimv.ac.in/placement-reports
Information published in various newspapers	https://www.iimv.ac.in/media_room

Employment notifications	https://www.iimv.ac.in/careers
Tender notices	https://www.iimv.ac.in/qlinks/tender-notice
Books/Journals etc available in the Institute's Library	https://library.iimv.ac.in/Library
Institute Alumni and their details	https://alumni.iimv.ac.in/
IIMV Foundation for Incubation Entrepreneurial Learning and Development (IIMV FIELD)	https://www.iimvfield.com/index.php
Other facilities available in the Institute	https://www.iimv.ac.in/facilities/view/facilities
Gifting policy	https://iimv.ac.in/qlinks/Giving%20Policy

3.5.2 List of materials available at a reasonable cost of the medium

- The information, if requested in hard copy, will be provided as per the provisions of the RTI Act.
- No other material is sold by the Institute.

4. E-Governance

4.1 Language in which Information Manual/Handbook available [F.No 1/9/2011-IR dt. 15-04-2013]

4.1.1 English

- All the Information Manuals and Handbooks are available in English.
- Annual Reports, Acts and Regulations etc., are available in Hindi also.

4.1.2 Vernacular/Local Language

- The Institute's website is 'Hindi enabled' ie., the content can be viewed in Hindi also.

- The information to be shared with public is published in local newspapers and media in vernacular language also.

4.2 When was the information Manual/Handbook last updated [F.No 1/9/2011-IR dt. 15-04-2013]

4.2.1 Last date of annual updation

- Information on the website is updated periodically. Last such update is on 01-08-2023
- Student Handbook last updated in June-2023.

4.3 information available in electronic form [Sec 4(1)(b)(xiv)]

4.3.1 Details of information available in electronic form

4.3.2 Name/title of the document/record/oOther information

4.3.3 Location where available

- The program information brochures, Annual Reports and Newsletters, Acts, Rules and Regulations etc., are available with relevant links on Institute's website www.iimv.ac.in as under:

Name of the document	URL/Place of availability in electronic form
IIM Act – 2017	https://www.iimv.ac.in/images/IIM-Act-2017.pdf
IIM Rules – 2018	https://iimv.ac.in/uploads/IIM_Rules_2018.pdf
IIM Visakhapatnam Regulations – 2021	https://www.iimv.ac.in/images/IIMV-Regulations-Gazette-notification.pdf
IIMV Annual Reports	https://www.iimv.ac.in/qlinks/publications
IIMV Newsletters	https://www.iimv.ac.in/qlinks/publications
RTI Act, RTI-A Gateway to Citizen	https://www.iimv.ac.in/qlinks/rti
Information published in pursuance of various sections of the RTI Act, 2005	https://www.iimv.ac.in/qlinks/rti
Information provided to RTI applications and orders for First Appeals	https://www.iimv.ac.in/qlinks/rti
Board of Governors	https://www.iimv.ac.in/board-of-governors
Information on various programs offered by the Institute, eligibility criteria, fee	https://www.iimv.ac.in/pgp https://www.iimv.ac.in/pgpex https://www.iimv.ac.in/pgpdgm https://www.iimv.ac.in/phd https://www.iimv.ac.in/mgnf

structure, FAQs etc.	
Executive Education Programs	https://www.iimv.ac.in/images/eep-brochure/
Placement Reports	https://www.iimv.ac.in/placement-reports
Information published in various newspapers	https://www.iimv.ac.in/media_room
Employment notifications	https://www.iimv.ac.in/careers
Tender notices	https://www.iimv.ac.in/qlinks/tender-notice
Books/Journals etc available in the Institute's Library	https://library.iimv.ac.in/Library
Institute Alumni and their details	https://alumni.iimv.ac.in/
IIMV Foundation for Incubation Entrepreneurial Learning and Development (IIMV FIELD)	https://www.iimvfield.com/index.php
Photo Gallery	https://www.iimv.ac.in/gallery
Other facilities available in the Institute	https://www.iimv.ac.in/facilities/view/facilities
Construction of permanent campus	https://www.iimv.ac.in/permanent_campus
Details of the Faculty	https://www.iimv.ac.in/faculty/faculty-a-to-z
Details of staff members	https://www.iimv.ac.in/staff
Research work carried out by the faculty members of the Institute	https://www.iimv.ac.in/ - Faculty & Research
Student Affairs Council	https://www.iimv.ac.in/imv/view/student-affair-council
Student Clubs and activities	https://www.iimv.ac.in/student_club/view/student-clubs

- The above information available on Institute's website www.iimv.ac.in with relevant links
- The information shared with public will be published in the national and local newspapers.

- The details of the upcoming events, projects and programmes will also be shared on Institute's social media accounts:

<https://www.facebook.com/IIMVisakhapatnam/>

https://twitter.com/IIM_Vizag

https://www.instagram.com/iim_visakhapatnam/

<https://www.linkedin.com/school/iim-visakhapatnam/>

4.4 Particulars of facilities available to citizen for obtaining information [Sec 4(1)(b)(xv)]

4.4.1 Name and location of the facility

4.3 Name, location and contact details of the Institute are available on Institute's website

URL: <https://www.iimv.ac.in/contact-us>

4.4 For obtaining information under RTI, the details of the contact person are

Name: Kaleem V Khan

Designation: SAO-HR and CPIO

Contact: Ph: 0891 2824 453

E-mail: cpio.rti@iimv.ac.in

4.4.2 Details of information made available

- Most of the information is made available on the Institute's website (<https://www.iimv.ac.in>) under various heads.

IIM Act – 2017	https://www.iimv.ac.in/images/IIM-Act-2017.pdf
IIM Rules – 2018	https://iimv.ac.in/uploads/IIM_Rules_2018.pdf
IIM Visakhapatnam Regulations – 2021	https://www.iimv.ac.in/images/IIMV-Regulations-Gazette-notification.pdf
IIMV Annual Reports	https://www.iimv.ac.in/qlinks/publications
IIMV Newsletters	https://www.iimv.ac.in/qlinks/publications
RTI Act, RTI-A Gateway to Citizen	https://www.iimv.ac.in/qlinks/rti
Information published in pursuance of various sections of the RTI Act, 2005	https://www.iimv.ac.in/qlinks/rti
Information provided to RTI applications and orders for First Appeals	https://www.iimv.ac.in/qlinks/rti
Board of Governors	https://www.iimv.ac.in/board-of-governors
Information on various programs offered by the Institute, eligibility criteria, fee	https://www.iimv.ac.in/pgp https://www.iimv.ac.in/pgpex https://www.iimv.ac.in/pgpdgm https://www.iimv.ac.in/phd https://www.iimv.ac.in/mgnf

structure, FAQs etc.	
Executive Education Programs	https://www.iimv.ac.in/images/eep-brochure/
Placement Reports	https://www.iimv.ac.in/placement-reports
Information published in various newspapers	https://www.iimv.ac.in/media_room
Employment notifications	https://www.iimv.ac.in/careers
Tender notices	https://www.iimv.ac.in/qlinks/tender-notice
Books/Journals etc available in the Institute's Library	https://library.iimv.ac.in/Library
Institute Alumni and their details	https://alumni.iimv.ac.in/
IIMV Foundation for Incubation Entrepreneurial Learning and Development (IIMV FIELD)	https://www.iimvfield.com/index.php
Photo Gallery	https://www.iimv.ac.in/gallery
Other facilities available in the Institute	https://www.iimv.ac.in/facilities/view/facilities
Construction of permanent campus	https://www.iimv.ac.in/permanent_campus
Details of the Faculty	https://www.iimv.ac.in/faculty/faculty-a-to-z
Details of staff members	https://www.iimv.ac.in/staff
Research work carried out by the faculty members of the Institute	https://www.iimv.ac.in/ - Faculty & Research
Student Affairs Council	https://www.iimv.ac.in/imv/view/student-affair-council
Student Clubs and activities	https://www.iimv.ac.in/student_club/view/student-clubs

4.4.3 Working hours of the facility

- The working hours of the Institute are from 09:00 am to 5:30 pm, Monday to Friday. The front office/desk will working on all days.

- The academic sessions for various sections and various other events will be held as per the schedule, which may include working on Saturdays and Sundays.

4.4.4 Contact person & contact details (Phone, fax email)

- Contact details of the Institute are available on Institute's website: <https://www.iimv.ac.in/contact-us>

4.5 Such other information as may be prescribed under Sec 4(1)(b)(xvii)

4.5.1 Grievance redressal mechanism

- The Institute appointed various Committees and Cells like Internal Complaints Committee, SC-ST Cell, OBC Cell, Anti Ragging Committee, Women Empowerment Cell, Students Matters Facilitation Committee, Students Disciplinary Matters Committee, Cell for the Empowerment of Differently-abled Persons etc., and nominated a Grievance Redressal Officer under Rights of Persons with Disabilities Act 2016, SC-ST Liaison Officer, to deal with issues/complaints related to respective category.
- The details of the above committees and officers, their contact details are available on the Institute's website at <https://www.iimv.ac.in/qlinks/int-com>
- A 'Complaints & Suggestions' box is placed in the lobby for lodging complaint or grievance.
- 'Grievance Redressal form' is available on intranet for lodging any grievance by the students, staff.
- A common email-id 'info@iimv.ac.in' is available for all for reaching the Institute for any information or complaint/grievance/suggestion.
- Contact details of information and facilitation desk is available on Institutes website: <https://www.iimv.ac.in/contact-us>
- An open form, 'Get in touch' is available on Institutes website under 'Contact us': <https://www.iimv.ac.in/contact-us> which will help the users to communicate to the Institute in an easier way.
- Grievances received through the Centralized Public Grievance Redress And Monitoring System (CPGRAMS), will be attended on top priority and timely redressal will be ensured by the Competent Authority.
- Grievance, if any received through any means, including oral representations will be forwarded to the respective department, Cell, Committee or authority for suitable action.

4.5.2 Details of applications received under RTI and information provided

- Number of applications received under RTI and information provided during 2022-23:

S. No	Period	No. of applications received	No. of cases transferred to other PAs u/s 6(3)	Rejected requests	Replied
1	Apr – Jun 2022	47	NIL	NIL	47
2	Jul – Sep 2022	33	NIL	NIL	33
3	Oct – Dec 2022	39	NIL	NIL	39
4	Jan – Mar 2023	30	NIL	NIL	30

- Details of the RTI applications received and the information provided by the Institute and orders of the First Appellate Authority to the Appeals are available on the Institute's website at <https://iimv.ac.in/images/RTI-Replies-2020-21.pdf>,

https://iimv.ac.in/uploads/RTI_Replies_2021-22.pdf

and

https://iimv.ac.in/uploads/RTI_Replies_2022-23.pdf

4.5.3 List of completed schemes/ projects/ Programmes

- Details of the events, programs etc., are available in the Annual Reports and IIMV Newsletters available on the Institute's website at: <https://www.iimv.ac.in/qlinks/publications>
- Status of construction of permanent campus is available on Institute's website:
URL: https://www.iimv.ac.in/permanent_campus

4.5.4 List of schemes/ projects/ programme underway

- Details of the events, programs etc., underway are available on the Institute's website: <https://www.iimv.ac.in/> - 'News & Events' and 'Upcoming Programs'.
- Status of construction of permanent campus is available on Institute's website:
URL: https://www.iimv.ac.in/permanent_campus
- The details of the upcoming events, projects and programmes will also be shared on Institute's social media accounts:
<https://www.facebook.com/IIMVisakhapatnam/>
https://twitter.com/IIM_Vizag
https://www.instagram.com/iim_visakhapatnam/
<https://www.linkedin.com/school/iim-visakhapatnam/>

4.5.5 Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract

- Details of engagement of construction agency for permanent campus is available on Institute's website:
URL: https://www.iimv.ac.in/permanent_campus

4.5.6 Annual Report

- Annual Reports of the Institute are available on the Institute's website at: <https://www.iimv.ac.in/qlinks/publications>

4.5.7 Frequently Asked Question (FAQs)

- Frequently Asked Questions (FAQs) on Post Graduate Program in Management are available at: <https://www.iimv.ac.in/program/pgp-faqs>
- Frequently Asked Questions (FAQs) on Doctoral Program (PhD) are available at: <https://www.iimv.ac.in/program/phd-faqs>
- Frequently Asked Questions (FAQs) on Post Graduate Program for Experienced Professionals (PGPEX) are available at: <https://www.iimv.ac.in/program/pgpex-faqs>
- Frequently Asked Questions (FAQs) on Post Graduate Program in Digital Governance and Management (PGPDGM) are available at: <https://www.iimv.ac.in/program/pgpdgm-faqs>
- More information on various facilities available in the Institute is placed at: <https://www.iimv.ac.in/facilities/view/facilities>

4.5.8 Any other information such as – (a) Citizen’s charter (b) Result Framework Document (RFD) (c) Six monthly report on the (d) Performance against the benchmark set in the Citizen’s charter

- The Citizen Charter is available on Institute’s website, in RTI tab
URL: <https://www.iimv.ac.in/qlinks/rti>

4.6 Receipt and disposal of RTI applications and appeals [F.No 1/16/2011-IR dt 15-04-2013]

4.6.1 Details of applications received and disposed

- Details of the RTI applications received and the information provided by the Institute and orders of the First Appellate Authority to the Appeals are available on the Institute’s website at <https://iimv.ac.in/images/RTI-Replies-2020-21.pdf>, https://iimv.ac.in/uploads/RTI_Replies_2021-22.pdf and https://iimv.ac.in/uploads/RTI_Replies_2023-23.pdf
- Number of applications received and replied during the year 2022-23

S. No	Period	No. of applications received	No. of cases transferred to other PAs u/s 6(3)	Rejected requests	Replied
1	Apr – Jun 2022	47	NIL	NIL	47
2	Jul – Sep 2022	33	NIL	NIL	33
3	Oct – Dec 2022	39	NIL	NIL	39
4	Jan – Mar 2023	30	NIL	NIL	30

4.6.2 Details of appeals received and orders issued

- Details of the first appeals received under RTI received and the orders issued by the First Appellate Authority are available on the Institute’s website at <https://iimv.ac.in/images/RTI-Replies-2020-21.pdf> and https://iimv.ac.in/uploads/RTI_Replies_2022-23.pdf
- Number of First Appeals received during year 2022-23.

S. No	Period	No. of Appeals received	No. of cases transferred to other PAs u/s 6(3)	Rejected requests	Replied / Disposed of
1	Apr – Jun 2022	4	0	0	4
2	Jul – Sep 2022	4	0	0	4
3	Oct – Dec 2022	3	0	0	3
4	Jan – Mar 2023	0	0	0	0

4.7 Replies to questions asked in the parliament

4.7.1 Details of questions asked and replies given

- Details of the parliament questions and the information provided by the Institute are available on the Institute’s website at https://iimv.ac.in/images/PQs_2022-23.pdf

5. Information as may be prescribed

5.1 Such other information as may be prescribed [FNo. 1/2/2016-IR dt 17.08.2016, F.No 1/6/2011-IR dt 14.04-2013]

5.1.1 Name & details of - (a) Current CPIOs & FAAs, (b) Earlier CPIO & FAAs from

1.1.2015

- Details of current CPIOs & FAAs are available on the Institute's website at: <https://www.iimv.ac.in/qlinks/rti>
- Current CPIO is functioning since Nov-2018. Earlier the CPIO functions were handled by the CPIO of IIM Bangalore the mentor Institute.
- Prof. Deepika Gupta, the then Coordinator - Administration was First Appellate Authority from 01-July-2019 to 4-Apr-2021.
- Prof. Neena Pandey, the then Coordinator - Administration was First Appellate Authority from 05-Apr-2021 to 01-05-2022.
- Prof. M V Anuradha is current FAA since 02-05-2022

5.1.2 Details of third-party audit of voluntary disclosure (a) dates of audit carried out

(b) Report of the audit carried out

- Institute furnished data in the CIC portal for third-party audit of voluntary disclosure.
- Third party audit is under process.

5.1.3 Appointment of Nodal Officer not below the rank of Joint Secretary/Additional HoD –(a) date of appointment (b) Name & Designation of the officers

- Details of appointment of Nodal Officer under RTI for the Institute are available on the Institute's website at: <https://www.iimv.ac.in/qlinks/rti>

5.1.4 Consultancy committee of key stake holders for advice on suo motu disclosure -

(a) Dates from which constituted, (b) Name & Designation of the officers

- A Consultative Committee is constituted review and advise the department concerned to update the information to be published on the Institute's website as 'suo-motu disclosure' as per the provisions of the RTI Act 2015, in July 2023, as under
 - a. Dean (Admin), First Appellate Authority – Chairperson
 - b. Coordinator (Academics & Research), Member
 - c. Head (Projects), Member
 - d. Chair – Admissions, Member
 - e. Chair – Editorial Committee for Institute's Publications, Member
 - f. Chief Administrative Officer (Academic Programs Management) Officiating, Member
 - g. SAO (Admin), Nodal Officer – RTI, Member
 - h. SAO (HR), Central Public Information Officer, Member
 - i. Assistant Public Information Officer, Member Convener

5.1.5 Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI – (a) Dates from which constituted (b) Name & Designation of the officers

- FAA, Nodal Officer, CPIO & APIO, the members of the Consultative Committee are designated to identify the information frequently sought by the RTI applicants and update the Consultative Committee for disclosure on the website to make it more user friendly, in July 2023.

6. Information Disclosed on own Initiative

6.1 Item/Information disclosed so that public have minimum resort to use of RTI Act to obtain information

6.1.1 Item / Information disclosed so that public have minimum resort to use of RTI Act to obtain information

- The Institute provide most of the information on website so that public have minimum resort to use of RTI Act to obtain information:

About IIM Visakhapatnam	https://www.iimv.ac.in/about-iimv
Information on various programs offered by the Institute, eligibility criteria, fee structure, FAQs etc.	PGP: https://www.iimv.ac.in/pgp PGPEX: https://www.iimv.ac.in/pgpex PGPDGM: https://www.iimv.ac.in/pgpdgm Doctoral Program: https://www.iimv.ac.in/phd MGNF: https://www.iimv.ac.in/mgnf EMBA: https://iimv.ac.in/emba
Information on Admissions into various programs	PGP: https://iimv.ac.in/program/pgp-adms-adm-prcs-crtra PGPEX: https://iimv.ac.in/program/pgpex-adm-elig PGPDGM: https://iimv.ac.in/program/pgpdgm-adms-adms-elgblty Doctoral Program: https://iimv.ac.in/program/phd-admission-adms-prs-ctr EMBA: https://iimv.ac.in/program/emba-adm-elig
Conferences organized by the Institute	https://iimv.ac.in/Conferences
IIM Act – 2017	https://www.iimv.ac.in/images/IIM-Act-2017.pdf
IIM Rules – 2018	https://iimv.ac.in/uploads/IIM_Rules,_2018.pdf
IIM Visakhapatnam Regulations – 2021	https://www.iimv.ac.in/images/IIMV-Regulations-Gazette-notification.pdf
IIMV Annual Reports	https://www.iimv.ac.in/qlinks/publications
IIMV Newsletters	https://www.iimv.ac.in/qlinks/publications
RTI Act, RTI-A Gateway to Citizen	https://www.iimv.ac.in/qlinks/rti
Information published in pursuance of various sections of the RTI Act, 2005	https://www.iimv.ac.in/qlinks/rti
Information provided to RTI	https://www.iimv.ac.in/qlinks/rti

applications and orders for First Appeals	
Board of Governors	https://www.iimv.ac.in/board-of-governors
Executive Education Programs	https://www.iimv.ac.in/images/eep-brochure/
Various Committees constituted in the Institute Anti-Ragging Committee Internal Complaints Committee IC Guidelines POSH Act SCST Cell OBC Cell Cell for Empowerment of Differently Abled Persons Women Empowerment Cell	https://iimv.ac.in/glinks/int-com https://iimv.ac.in/uploads/ARC_4-7-23.pdf https://www.iimv.ac.in/uploads/Reconstitution-of-ICC-03-10-2022.pdf https://www.iimv.ac.in/images/gs-ic_2018_0.pdf https://www.iimv.ac.in/images/Gazette%20Notification%20(1).pdf https://iimv.ac.in/uploads/018_(Re)Constitution_of_Scheduled_Caste_-_Scheduled_Tribe_Cell.pdf https://iimv.ac.in/uploads/Constitution_of_OBC_Cell_-_Aug_2022.pdf https://www.iimv.ac.in/uploads/Constitution_of_Cell_for_Empowerment_of_PwD_-_Aug_2022.pdf https://www.iimv.ac.in/images/Women-Empowerment-Cell.pdf
Placement Reports	https://www.iimv.ac.in/placement-reports
Recruiters in placement process	https://www.iimv.ac.in/recruiters
Information on placement process	https://www.iimv.ac.in/placement-process
Information published in various newspapers	https://www.iimv.ac.in/media_room
Employment notifications	https://www.iimv.ac.in/careers
Tender notices	https://www.iimv.ac.in/glinks/tender-notice
Books/Journals etc available in the Institute's Library	https://library.iimv.ac.in/Library
Institute Alumni and their details	https://alumni.iimv.ac.in/

IIMV Foundation for Incubation Entrepreneurial Learning and Development (IIMV FIELD)	https://www.iimvfield.com/index.php
Photo Gallery	https://www.iimv.ac.in/gallery
Other facilities available in the Institute	https://www.iimv.ac.in/facilities/view/facilities
Construction of permanent campus	https://www.iimv.ac.in/permanent_campus
Details of the Faculty	https://www.iimv.ac.in/faculty/faculty-a-to-z
Details of staff members	https://www.iimv.ac.in/staff
Research work carried out by the faculty members of the Institute	https://www.iimv.ac.in/ - Faculty & Research
Student Affairs Council	https://www.iimv.ac.in/imv/view/student-affair-council
Student Clubs and activities	https://www.iimv.ac.in/student_club/view/student-clubs
NIRF related information	https://iimv.ac.in/qlinks/quick-links-nirf
Vendor Empanelment	https://iimv.ac.in/qlinks/Vendor%20Enpanelment%20Form
Accessibility Statement	https://iimv.ac.in/qlinks/acc-st
Hyperlink Policy	https://iimv.ac.in/qlinks/hyperlink-policy
Photo gallery	https://iimv.ac.in/gallery
Moodle – Learning Management System	https://moodle.iimv.ac.in/portal/login/
Giving Policy	https://iimv.ac.in/qlinks/Giving%20Policy
Ek Bharat Shrestha Bharat	https://iimv.ac.in/qlinks/ebsb
Contact Us	https://iimv.ac.in/contact-us

6.2 Guidelines for Indian Government Websites (GIGW) is followed (released in February 2009 and included in Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel

6.2.1 Whether STQC Certification obtained and its validity

- Institute's website has been redeveloped recently. Comprehensive audit of all websites/portals, Network equipment, and others on both campuses Certification is in the process for obtaining the STQC certificate.

6.2.1 Does the website show Certificate on the website

- Certificate will be displayed soon after obtaining the same.

Disclaimer: *While all efforts have been made to make this as authentic as possible, Indian Institute of Management Visakhapatnam will not be responsible for any loss to any person caused by any shortcoming, defect, or inaccuracy in the information available on "Website". Any discrepancy found may be brought to the notice of the Indian Institute of Management Visakhapatnam.*