



विद्या परं दैवतम्

IIM

भारतीय प्रबंध संस्थान विशाखपट्टणम
Indian Institute of Management Visakhapatnam

(An Institution of National Importance under Ministry of Education, Govt. of India)

Tender no: IIMV/T/2022-23/DISPOSAL/01

Date:29.10.2022

Notice Inviting Tender

IIM Visakhapatnam invites Sealed Tenders under a single bid system i.e., Financial Bids are invited for the disposal of old/obsolete items/ goods/ material as declared by the Institute. The details of the goods / material mentioned in Appendix – 1, the same will be disposed of by sale through quotation to the highest bidder “As is where is basis”.

Important Information :

S.No	Particulars	Schedule Date & Time
1	Downloading the tender documents from the website	On and from 29/10/2022
2	No of lots	Only one (01) as mentioned in the Appendix-1
3	Date of inspection of Goods	29/10/22 to 10/11/2022 (from 11:00 AM to 4 PM except for Saturdays, Sundays & Holidays)
4	Tender Fee	NIL
5	Earnest Money Deposit	Rs. 1,49,273/- (Rupees One lakhs forty-nine thousand two hundred seventy-three only)
6	Reserve Price	Rs.29,85,463/- (Rupees Twenty-nine lakhs eighty-five thousand four hundred sixty three only)
7	Last Date of submission of Tender document	18/11/22 upto 2:30 PM
8	Opening of the Tender (Financial)	18/11/22 at 3:00 PM in the Board Room, IIM Visakhapatnam, AU campus, Visakhapatnam in presence of the Bidders
9	Issuance of sales order	Acceptance of Sales order within 07 days from the issue of sales order
10	Contact person	Senior Administrative Officer-Admin Indian Institute of Management Visakhapatnam Andhra Bank School of Business Building Andhra University Campus Visakhapatnam 530003 Ph: 0891 2824 444
11	For any clarifications write to	sao.administration@iimv.ac.in with Subject: Tender for disposal of assets

Indian Institute of Management Visakhapatnam (IIMV), an Institution of National Importance under the Indian Institutes of Management Act, 2017, is located in a transit building in the premises of Andhra University Campus at Andhra Bank School of Business Building.

1. Scope of work:

IIMV invited bids from interested and eligible bidders for the disposal of old/obsolete items/goods/ material as declared by the Institute. The details of the goods / material mentioned in Appendix – 1, the same will be disposed of by sale through quotation to the highest bidder “As is where is basis”.

2. Tender Fee and EMD:

Tender documents can be downloaded from the Institute’s website

(<https://www.iimv.ac.in/tender-noctices>) between the open and closing dates as mentioned in the ‘Notice Inviting Tender’.

a. **Tender Fee:** NIL

b. **Earnest Money Deposit (EMD):** Rs. 1,49,273 (Rupees One lakh forty-nine thousand two hundred seventy three only). The EMD should be paid through Demand Draft drawn in favour of ‘Indian Institute of Management Visakhapatnam, payable at Visakhapatnam’.

The firms who are registered with National Small Industries Corporation (NSIC) / Small Scale Industries (SSI)/ Micro, Small and Medium Enterprises (MSMEs) are exempted to furnish the EMD. Self-attested photocopy of valid registration certificate issued by competent authority must be enclosed with the Annexure -2

3. Eligibility Criteria:

- a. The bidder should be registered firm/agency dealing with the activities mentioned in the Scope of work. Certificate of Incorporation/ Registration must be submitted.
- b. The bidder should have valid Income Tax Permanent Account Number (PAN) and, Goods and Services Tax (GST) Registration Number. Documentary evidence must be submitted.
- c. The bidder should not have been blacklisted by any Government Sector/Semi Government/ PSU Sector in India. Declaration to that effect should be submitted.

4. Procedure to submit the Bid:

Following documents are to be submitted by the bidders in the bid:

- a. Bid submission Letter (Annexure-1)
 - b. Company/Firm/Agency Details (Annexure-2)
 - c. Declaration of non-blacklisting (Annexure-3)
 - d. Financial Bid (Annexure-4)
 - e. Tender Document signed on each page
 - f. Demand Draft for payment of EMD
- i. The documents mentioned in a, b, c, d above should be printed on firm’s letterhead and signed by the authorised signatory of the firm.
 - ii. All the documents should be arranged in the above order, stappled and kept in one envelope. The envelope should be properly sealed and superscribed as “BID FOR THE TENDER NOTICE NO: IIMV/2022-23/DISPOSAL/01 DATED: 29.10.2022”

- iii. The envelope containing the bid should be submitted in this office at the address mentioned below, so as to reach on or before the closing date and time mentioned thereon.

Address to send the Bid documents:

Senior Administrative Officer (Administration),
Indian Institute of Management Visakhapatnam
Andhra Bank School of Business Building,
Andhra University Campus, Visakhapatnam – 530 003

- iv. The late bids, that is, bids received after the closing date and time will not be considered for further bid evaluation process.
- v. The Institute shall not be responsible for non-receipt of bid due to postal delay or any other reason.
- vi. Conditional tenders, on whatsoever ground, shall not be accepted and shall be summarily rejected.
- vii. The bids of only those firms will be entertained who physically inspected the items before submission of bids.
- viii. Any attempt of direct or indirect negotiation on the part of the bidder with the authority who is competent to finally accept it after the submission of the tender; or any other endeavour to secure any interest or any influence by the bidder by any means for acceptance of a particular tender will render the bidder liable to be excluded from consideration.

5. Terms and Conditions:

- 1) The Bidder should read all the terms and conditions mentioned herein this tender notice and participation in tendering process will be constructed as acceptance of all the terms and conditions mentioned herein the Tender notice.
- 2) In no circumstances the quoted H1 price by the successful bidder should be less than the Reserve Price.
- 3) The bid of the highest acceptable responsive bidder should normally be accepted, and an acceptance / sales order be issued.
- 4) The Financial Bid to be quoted by considering the whole lot as a single lot (01), no bidding will be allowed item / material wise.
- 5) Any bid not accompanied with the EMD shall be rejected by the Institute as nonresponsive. No interest will be payable on the Earnest Money Deposited. The earnest money for all the unsuccessful bidders will be returned to them after finalisation of order or immediately after completion of validity of the bid.
- 6) The EMD money of successful bidder shall be returned on receipt of balance payment of disposed LOT as mentioned in the Appendix -1. If the successful bidder fails to furnish the balance payment as per Sales Order (SO) terms and conditions within stipulated period, the earnest money shall be liable to be forfeited by IIM Visakhapatnam.
- 7) Failure in accepting the Sales Order by the successful bidder within 7 days of receipt of the same, shall lead to automatic cancellation of the SO and forfeiture of the EMD. Such bidder will be debarred from participation in any of the bids floated by the Institute for next 2 years.
- 8) The bidder should quote only the basic rate in financial bid. The GST and other statutory levies as applicable under Government rules will have to be paid by the successful bidders at the time of depositing payment of the bid amount in full.
- 9) A bidder will be allowed to submit only one Bid. Multiple Bids by a single Bidder will lead for disqualification.

10) The Institute reserves the right to accept or reject any / part / all the tender received in this regard and withdraw any / part/ all the items / materials / goods from the scheduled list at any stage of the tendering process without assigning any person thereof and the decision of the Institute will be final and binding on all concerned participant bidders of this tender sale process.

6. Disposal of Goods:

1. The Successful bidder (herein after referred as 'Purchaser') should remit the total value (Sale Value) including taxes, if any, mentioned in the Sales Order within 10 days of acceptance of the SO through RTGS/NEFT as mentioned in the Sales Order. The Purchaser will not be allowed to start the process of picking the materials/goods/assets without depositing the Sale Order value in lumpsum.
2. The Purchaser should arrange to pick up the listed materials / goods/ assets on AS-IS-WHERE-IS AND WHAT IS basis, at his own cost and risk. The Purchaser should engage necessary manpower, machinery etc., for safe removal of the material/goods/assets from the premises and transport them. Institute will not provide any support in this regard.
3. The Purchaser is liable for any damages to the premises/material/goods/assets. Any damages to the premises during removal of the material/goods/assets should be attended by the Purchaser. All such damages should be get repaired by the Purchaser to the satisfaction of the Institute, within 10 days of completing removal of these items from the premises. The EMD of the Purchaser shall be released only after adjusting any amounts towards such repairs, if any.
4. No responsibility will therefore be accepted by IIM Visakhapatnam for the description, condition, completeness, accuracy in size, shape, nomenclature, weight, number etc, whatsoever and no complaints will be entertained in respect of quality, quantity condition of the items.
5. The purchaser shall lift the complete goods / materials/assets as a single lot. No picking or choosing will be allowed at the Disposal site / Institute premises by the Bidders.
6. All the goods / materials/assets should be picked-up by the Purchaser within 30 (Thirty) calendar days (called free delivery period) from the date of payment of the Sale Value. Failure on part of the purchaser in lifting the material within the free delivery period will lead to levying of ground rent @ 0.5 per cent of the sale value per day.
7. If the total material is not vacated from the Institute's premises within 15 days after the free delivery period, the Sales Order shall be cancelled, and the entire amount deposited toward EMD and Sale Value shall be forfeited.
8. The Purchaser who would like to take delivery of the goods through their authorised representatives should send an authorisation letter under firms letter head in original with their personal identification (with Govt of India ID proof).
9. The Purchaser shall not be entitled to re-sell an item, lot or part of a lot while the goods are still lying within the premises as specified by the Institute and any such sale or assignment of the Purchaser's right to the material sold will not be recognised. All documents for releasing materials will be made out in the name of the Purchaser only.
10. No delivery of the materials will be given on Saturday, Sunday and closed holiday observed by the Institute. Materials will be delivered between 8:30AM to 3:30PM on any working day. The successful bidder should intimate well in advance as to when vehicle will come for taking out the materials.

11. The Institute does not offer any warranty to the material/goods/assets mentioned for sale as mentioned in the Appendix-1.

7. Arbitration:

In the event of any dispute arising between the Institute and the Bidder in any matter covered under the Contract or arising directly or indirectly therefrom or connected or concerned therewith in any manner of the implementation of any terms and conditions of the said Contract, the matter shall be referred to the Director of the Institute (Competent Authority) who may appoint an eminent person distinguished in the field of management or such other field as deemed appropriate as the sole Arbitrator. The Bidder will not be entitled to raise any objection as regards such appointment. The award of the Arbitrator shall be final and binding on both the parties, subject to the provisions of the Arbitration and Conciliation Act, 1996, and rules made thereunder. The parties shall expressly agree that the arbitration proceedings shall be held at Visakhapatnam, Andhra Pradesh. The language of the arbitration and proceedings shall be (in) English only. The costs of arbitration shall be borne equally by both the parties.

8. Indemnity:

The PURCHASER will indemnify IIMV from all claims, suits, inability & procedure which may be identified/initiated by the employees engaged by the PURCHASER, shall keep IIMV harmless from all such rules, procedure liabilities. The PURCHASER shall also indemnify IIMV from all or any legal implication or consequences that may arise out of labour laws/rules and any consequence that may arise out of misconduct of any of his personnel including loss of property or life due to any accidents. The decision of the Director, IIMV in this regard shall be final and binding.

9. Jurisdiction of Courts:

Any dispute arising, if any, under the Tender and Contract shall be subject to the jurisdiction of the competent courts of Visakhapatnam/Andhra Pradesh, only.

Appendix-1**Items list**

S.No	Item Description	Quantity
1	15 Litre geyser	26
2	2 Slim line minor 2SH Body with door	1
3	Air Conditioner	69
4	Book Rack	109
5	Center Table	15
6	Chairs	111
7	Cots	78
8	Cycles	12
9	Executive Tables/ Study Tables	41
10	Godrej Store Well Slim Line	1
11	Key Board stand	1
12	Key Chain Board	1
13	LED lamps	1
14	Mattress	118
15	Revolving Chair (Net Back)	2
16	Sofa Set (3+1+1)	17
17	Study Table	79
18	Wardrobe	78
19	Water cooler	2
20	Cot	40
	Grand Total	802

Annexure-1

(to be printed on bidder agency's letterhead)

LETTER OF SUBMISSION OF BID

No.:

Date: _____

To,
The Senior Administrative Officer-Administration
Indian Institute of Management Visakhapatnam
Andhra Bank School of Business Building
Andhra University Campus, Visakhapatnam- 530 003

Subject: Submission of Bid for "Tender for disposal of old/obsolete items/ goods/material".

Dear Sir,

Subject to the conditions given in the tender documents, I/We hereby submit bid for Tender No. IIMV/T/2022-23/DISPOSAL/01 dated: 29.10.2022 for disposal of old/obsolete items/ goods/ material at IIM Visakhapatnam at the rates specified in the Financial Bid (Annexure - 4 of the tender document). I/We hereby certify that I/We have read all the terms and conditions of the tender document and agree to abide by them unconditionally.

Declaration

I/we _____, the undersigned being authorized signatory or _____ for submission of bid for "Tender No. IIMV/T/2022-23/DISPOSAL/01 dated: 29.10.2022 for disposal of old/obsolete items/ goods/ material at IIM Visakhapatnam, hereby declare that all the documents submitted and details furnished are true and correct to the best of my knowledge. I understand that if at any time, during or after the tender process or after award of contract, the documents or the details submitted are found to be false/ manipulated/ fabricated with a mal-a-fide intention, the bid will be summarily rejected/contract be nullified and suitable action as deemed fit be initiated against my firm/company/agency.

Name of the Bidder (firm/Co./agency): _____

Address of Registered/branch office: _____

Authorized person's Name and designation: _____

Contact No: _____ E-mail: _____

Date:

Signature:

Place:

(Company Seal)

Full name: _____

FIRM/COMPANY/AGENCY DETAILS

(to be printed on firm's letterhead)

Tender No. IIMV/T/2022-23/DISPOSAL/01 dated: 29.10.2022 for disposal of old/
obsolete items/ goods/ material/assets at IIM Visakhapatnam

S.No	Particulars	
1	Name of the Company/Firm/Agency	
2	Full postal address of the Firm	
3	Nature of business	
3	Contact no:	Landline : _____ Mobile: _____
4	Email ID	
5	Contact Person	
6	Designation	
6	Date of Establishment	
7	PAN number of the Firm (Please enclose a copy)	
8	Trade License No (Please enclose a copy)	
9	GSTN Registration No (Please enclose a copy)	
10	Details of payment of EMD	Amount: Rs _____ Bank name: _____ Branch: _____ Date: _____ DD Number: _____

All the details given above are true to the best of my knowledge and belief. I understand that if at any time, during or after the tender process or after award of contract, the documents or the details submitted are found to be false/ manipulated/ fabricated with a mal-a-fide intention, the bid will be summarily rejected/contract be nullified and suitable action as deemed fit be initiated against my firm/company/agency.

Name of the Bidder (firm/Co./agency): _____

Address of Registered/branch office: _____

Authorized person's Name and designation: _____

Contact No: _____ E-mail: _____

Date:

Place:

(Company Seal)

Signature:

Full name: _____

(to be printed on Agency's letterhead)

Declaration

To:

The Senior Administrative Officer-Administration
Indian Institute of Management Visakhapatnam
Andhra Bank School of Business Building
Andhra University Campus
Visakhapatnam 530 003

Subject: Declaration in connection with Tender No. IIMV/T/2022-23/DISPOSAL/01 dated: 29.10.2022 for disposal of old/obsolete items/ goods/ material/assets at IIM Visakhapatnam

Dear Sir,

This is to notify you that our Firm/Company/Organization intends to submit a proposal in response to Tender No. IIMV/T/2022-23/DISPOSAL/01 dated: 29.10.2022 for disposal of old/obsolete items/ goods/ material/assets at IIM Visakhapatnam.

In accordance with the above we declare that:

- a.** We are not involved in any major litigation that may have an impact of affecting or compromising the delivery of services as required under this assignment.
- b.** We are not blacklisted by any Central/ State Government/ agency of Central/ State Government of India or any other country in the world/ Public Sector Undertaking/ any Regulatory Authorities in India or any other country in the world for any kind of fraudulent activities.

Sincerely,

Date:

Authorized person's Signature:

Place:

Full name:

(Company Seal)

Proforma for Financial Bid

Tender No. IIMV/T/2022-23/DISPOSAL/01 dated: 15.10.2022 for disposal of old/obsolete items/ goods/ material/assets at IIM Visakhapatnam

(to be printed on firms letterhead)

To,

The Senior Administrative Officer (Administration)

Indian Institute of Management Visakhapatnam

Andhra Bank School of Business Building

Andhra University Campus, Visakhapatnam – 530 003

Dear Sir / Madam,

I /We hereby submit bid for Tender No. IIMV/T/2022-23/DISPOSAL/01 dated: 29.10.2022 for disposal of old/obsolete items/ goods/ material/assets at IIM Visakhapatnam.

2. I / we quote the rates as under mentioned :-

S.No	Items	Price quoted
1	Total offered rate (for sale of old/obsolete items/ goods/ material/assets on “as-is-where-is” basis.	Rs.: _____ In words: _____ _____ _____

Note:

1. Bidder should quote the total amount offered for sale of above items.
2. The quoted rates should be all inclusive (except GST), firm and fixed
3. GST will be paid extra as applicable on the final bill amount.
4. Conditional bids shall not be accepted.
5. Corrections or overwriting, if any, shall not be accepted.

3. I/We have thoroughly examined and understood the terms and conditions of the tender notice issued by the Institute.

Date :

Signature of the Bidder

Place:

Designation:

Seal: