

#### OFFICE MEMORANDUM

Ref. No. Dir/2022/018

#### 22/9/2022

## (Re)Constitution of Scheduled Caste - Scheduled Tribe Cell

(1) Reference is invited to the OM Ref. No.: Dir/2019/011 dated 08/7/2019, Dir/2021/008 dated 06/4/2021, and Dir/2021/014 dated 15/7/2021 vide which, a Scheduled Caste/Scheduled Tribe Cell (SC/ST Cell) was constituted, as a part of the Institute's commitment towards ensuring a just and fair social order marked by inclusion, equity and social justice.

(2) The composition of the Cell is now revised as under:

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No.	Name, Designation & Affiliation	Role in the Cell
1	<ul> <li>Prof. G Gnana Mani</li> <li>Former Registrar, Dr B R Ambedkar University; Principal, AU Science College;</li> <li>Dean (CDC) &amp; Dean (Academic Affairs), Andhra University (AU)</li> </ul>	Chairman
2	<ul> <li>Prof. K Rama Mohana Rao</li> <li>Vice Chairman, AP State Council for Higher Education, Govt. of AP</li> <li>[Former Registrar, AU; Former Professor of Management &amp; Principal, AU College of Arts &amp; Commerce, Visakhapatnam]</li> <li>Chairman, OBC Cell, IIM Visakhapatnam</li> </ul>	Member
3	<ul> <li>Prof. S Sumitra</li> <li>Professor &amp; former Principal, Dr B R Ambedkar College of Law, AU</li> <li>Chairperson, Women's Empowerment Cell, IIM Visakhapatnam</li> </ul>	Member
4 5	<ul> <li>Representing Faculty:</li> <li>Prof. Rohit Titiyal, Production &amp; Operations Management Area, IIMV</li> <li>Prof. Sushil Kumar, Entrepreneurship Area, IIMV</li> </ul>	Member Member
6	Representing Staff:	Member
7	Senior Administrative Officer (Administration) - ex officio	Member-Convenor
	<ul> <li>Addl. Members (Male and Female Students from SC/ST communities, ideally at least one from PhD) in matters concerning students, nominated by the Coordinator (Academics &amp; Research) in consultation with the PGP Chair and the PhD Chair respectively:</li> </ul>	
8,9	<ul> <li>Student Representatives (Male), IIMV</li> </ul>	2 Members
10,11	<ul> <li>Student Representatives (Female), IIMV</li> </ul>	2 Members

### (3) The Cell shall:

- a. Function as a Grievances Redressal Cell for SC/ST students, staff and faculty of the Institute and render them
  necessary counsel and help in addressing their concerns and challenges (academic, administrative, social etc.) and
  suggest to the Director, suitable preventive, corrective and remedial measures, for implementation;
- Inquire, in accordance with law, into complaints of any nature received by it in writing (e-mail included)
  concerning any wrong-doing, errant conduct or behaviour and/or discrimination towards any member of the SC/ST
  community of the Institute and submit its findings and recommendations arrived at, confidentially to the Director;
- Carry out any other work assigned from time to time by the Director, towards enhancing the welfare and wellbeing of the members of the SC/ST community;
- d. Endeavour to meet at least once every four months, interact with the members of the SC/ST community in the Institute and keep a record of the proceedings of its meetings and interactions.
- (4) Members of the Cell (other than those on the rolls of the Institute) will be eligible for payment of Sitting Fee in accordance with the approval accorded by the Chairman (BoG) on 25/3/2021 [Committees constituted by the Director].
- (5) The Cell as above comes into effect immediately and will remain in force, until further orders.

Prof. M. Chandrasekhar Director

# The Chairman & Members of the SC/ST Cell

Cc:

- (1) The Dean (Admn.), The C(A&R) and the President (SAC)
- (2) Teaching & Non-Teaching Staff