



विद्या परं दैवतम्

IIM

भारतीय प्रबंध संस्थान विशाखपट्टणम

Indian Institute of Management Visakhapatnam

Andhra Bank School of Business Building, Andhra University Campus, Visakhapatnam – 530 003
Andhra Pradesh, INDIA. Tel: +91 891 2824 444 | e-mail: info@iimv.ac.in

Ref: Tender No.: IIMV/Admin/Tender/Security/2017-18/009 dated 15 March 2018

Tender for Hiring of Security Services at IIM Visakhapatnam Campus

Indian Institute of Management Visakhapatnam, having its office at Andhra Bank School of Business Building, Andhra University Campus, Visakhapatnam – 530 003, invites tenders from reputed agencies / companies (no brokers, intermediaries or aggregators) located in Andhra Pradesh / Telangana for hiring of Security Services for its transit campus at the address provided above and at its permanent campus in Gambheeram, as per the details given in section “Requirements of IIM Visakhapatnam” based on the eligibility criteria and general terms and conditions mentioned in this document.

A. Tender details:

1	Ref. No. IIMV/Admin/Tender/Security/2017-18/009 dated 15 March 2018			
2	Name of the Tender	Invitation of tender for Hiring of security services		
3	Type of Tender	Tender fee in INR	EMD in INR	Period
	Item Rate	1,000/-	1,15,000/- (Rupees one lakh, fifteen thousand only)	Two years
4.	Payments such as Tender Fee, EMD are to be made online through credit card / debit card / net banking in the e-procurement portal as per details provided in e-tender notice document.			
5	Last Date for Submission of Tender (technical and financial bids separately) and for payment of Tender Fee and EMD	Monday, March 26, 2018 1130 hrs		
6	Date and time of opening of technical bids	Monday, March 26, 2018 1200 Noon		
7	Date and time of opening of Financial Bids	Tuesday, March 27, 2018 1030 hrs		

8	Tender Documents	The tender documents can be downloaded from the website www.tenderwizard.com/IIMV or http://www.iimv.ac.in/tender-notices.html http://www.iimv.ac.in/tendernotices.html	
9	Place of submission	Submission through e portal only: www.tenderwizard.com/iimv	
10	Contract Start Date	Sunday, April 1, 2018	

If the last date of opening of the tender coincides with a holiday, then the next working day shall be the receiving/opening date. Any corrigenda or amendments will be posted on the Institute's website only and the bidders are advised to keep visiting the Institute's website regularly for updates/changes.

B. Contract Period:

1. The contract shall be for a period of two years from the date of award. IIMV reserves the right to extend the contract for a period of one more year, at the same rates, terms & conditions, subject to performance review of the Agency done by IIMV at the end of the term herein mentioned.
2. In case of successful bidders, the existing contract with IIMV, if any, shall stand automatically terminated for the new contract to commence.
3. For any deficient services, the Institute reserves the right to terminate the contract and initiate such further penal / legal action as deemed fit.
4. Exit clause: The contract can be terminated by giving 60 days' notice by either party. However, IIMV shall be free to terminate the contract by giving notice for a lesser period, without any implications or liability of whatever nature, to IIMV. Further, unless and until renewal is done beyond the duration period of this contract (i.e., two years), the contract shall stand automatically terminated.
5. Mode of Issue of notice: Any notice sent by Speed post only by either party to the addresses recorded in the contract shall be deemed to have been properly served for any of the purposes mentioned herein.

C. Eligibility Criteria and Documents Submission:

1. The agency / firm should be based in **Andhra Pradesh / Telengana** and be the sole proprietor or registered firm / partnership firm / company under the relevant Act. (Self-attested copy of Firm Registration Certificate should be enclosed with the bid).
2. The offers shall be entertained only from the original supplier or their sole authorized. In case the latter intends to submit their offer, a copy of their agreement with the principal company appointing them as sole authorized, should be enclosed.
3. The bidder should have registered for GST & Income Tax (Self-attested copy of GST Registration Certificate and PAN Card to be submitted with the bid).
4. The bidder should have valid licenses and registrations required as per law for providing security services on the date of submission of technical bids. (Enclose self-attested copies of license / certificate).
5. An undertaking on the letter head of the bidder that all the terms and Conditions as given in the tender document are acceptable. (as per format provided in Annexure 2). This tender document must be duly signed by Authorized signatory with bidders

- company seal and initial as an acceptance on each page of the tender document and all other required documents.
6. A declaration to the effect that the Agency has not been blacklisted by any of the organization at any point of time and no criminal case is pending against the said firm/agency. (as per Annexure 2)
 7. The bidder should have the following registrations: (enclose self-attested copies of all certificates):
 - a) Provident Fund Registration
 - b) ESI Registration
 - c) Valid license issued by Regional Labour Commissioner.
 8. The bidder firm should have a registered / corporate head office located in Andhra Pradesh / Telangana.
 9. List of clients (along with their location) served in the last 3 years including the educational institutions.
 10. The following documents must be submitted along with tender:
 - a. Audited Balance Sheets of preceding three years with Income and Expenditure statement and Profit and Loss Account & Audit report of last three years.
 - b. Income tax returns of latest three years.
 11. Average financial turnover for the last three years ending 31st March 2017 should be at least Rs 3 crores – enclose audited balance sheet, profit and loss statement or certificate issued by a Chartered Accountant.
 12. The bidder should have successfully completed similar works in any of the last 7 years ending 30.06.2017 with either of the following and should submit work order, work completion certificate, audited accounts statement / bank statement in support of the same.
 - a. Three similar completed works costing not less than the amount equivalent to Rs 10 Lakhs each
 - b. Two similar completed works costing not less than the amount equivalent to Rs 15 Lakhs each
 - c. One similar completed work costing not less than the amount equivalent to Rs 30 Lakhs

D. Requirements of IIM Visakhapatnam:

1. The Institute requires 24 hours security on all days including Holidays at IIMV (AU Campus), as per the instructions of the Administrative Officer, authorized by the Institute under this Agreement effectively. For this purpose, following is the proposed number of personnel:

Guards in each shift	:	Three
No. of shifts	:	Three
No. of reliever(s)	:	Two
Total No. of Guards	:	Eleven
Supervisor (In General Shift):	:	One

2. In addition to the above, the Institute requires the following number of security personnel at its permanent campus (under construction) at Gambheeram Village, Anandapuram Mandal.

Guards in each shift	:	Two
No. of shifts	:	Three
No. of reliever	:	One
Total No. of Guards	:	Seven
Supervisor (Ex-servicemen) :	:	One
(In General Shift)	:	

3. The Institute reserves the right to **increase or decrease the numbers** based on its requirements.
4. The responsibility for performance of this contract on holidays and Sundays would be of the contractor.

E. Terms and Conditions:

1. The Agency will give one day's rest in a week, after 6 working days, without causing any dislocation of Security cover to the Institute.
2. The bidder shall, at no extra cost to the Institute supervise the performance of the Security Guards and maintain such registers/forms as are necessary for the effective performance of their duties. These registers/forms will be provided by the bidder. A duty register indicating the names of the Security personnel on duty shall be maintained and made available for inspection at all times, at the Main Gate of the Campus.
3. The bidder shall carry out proper briefing, turnout, checking and drill before the Guards are posted in every shift.
4. The bidder shall keep extra Guards for every shift to make up for absentees, sickness, etc. at no additional cost.
5. The bidder shall not engage any person employed by the Institute.
6. The following shall be provided by the bidder at its cost:
 - a. Heavy duty lathies of suitable size and whistle
 - b. Rain Coats / Umbrellas – as per requirement
 - c. Gum boots – as per requirement
 - d. Uniform to staff
 - e. ID Cards
 - f. Name badges
7. The contractor shall ensure those people deputed for security duty are well trained in use of firefighting equipment.
8. It is clearly understood that the security personnel shall be under the absolute control of the bidder. The bidder is liable to the Institute in respect of any act of omission or commission by the security personnel employed by the bidder.
9. The bidder shall ensure that the Security personnel deployed in the Institute are fit to perform the tasks and are not over the age of 45 years. The bidder shall not employ any person who has not completed eighteen years of age.
10. The Agency shall ensure that, no guards should be deployed on two successive shifts or in alternate shift during a 24 Hours period. Guards on duty shall be properly dressed and turned out smartly in uniform with ammunition boots, belt and headgear. During Nights,

Guard will be in gum boots and equipped with lathis and torches. During rainy season, guards in the open area should be provided with rain coats at the cost of the Agency.

11. The Security Guards deployed shall be regularly briefed by the Agency of their duties and responsibilities. The duties of each Guard at every post should be detailed, in consultation with the Institute and one copy of the same may be handed over to the authorised officer of the Institute.
12. Guards found without the prescribed dress regulations shall not be posted on duty by the Agency.
13. In the event of any dereliction of duty on the part of a guard, the Agency will be liable to forfeit to the Institute wages for such guards for a period of one month. The same shall be deducted from the bills payable to the Agency.
14. No posts shall be left unmanned by the Agency. For vacant posts a penalty will be imposed i.e., up to 30 numbers of vacant post in a month the recovery of double the salary and for more than 30 vacant posts, four time the salary deduction will be made in the monthly bill.
15. Every security post shall have a duty book indicating the shift timings, name of the Guard and column for checking by supervisory staff.
16. The guard room shall have a notice board with all necessary information including the list of important persons of the Campus, telephone numbers of the Fire Station, Jurisdictional Police Station, and Supervisory Officers, Water supply and Sanitary sub-division, electric sub-station, Major Hospitals and nursing homes, Airport, Railway and Bus Stations etc., and layout chart of the IIMV campus. The Guard Room should be kept neat and tidy at all times.
17. The Agency's Field Officers during their visits and checks should meet the Institute's authorised officer and discuss problems and means to improve the efficiency of the Security cover. They must meet and apprise the authorised officer of the Institute of any of the short comings. Their suggestions must be taken note of and acted upon by the Agency. Once in every week a responsible official from the Agency shall meet the authorised officer of the Institute for instructions.
18. In case of any theft/pilferage due to the wilful negligence on part of security guards or derelictions of duty on the part of the security guards on duty, or with connivance of the security guards on duty, the Agency will be held responsible and the loss will be recovered from the payments due to the Agency.
19. In the event of any of the Security Personnel of the Agency misconducting with the visitors or employees the Institute or found to be suffering from any infectious disease, the Institute shall have the right to ask the Agency not to deploy such person in the Institute and the Agency shall comply with same.
20. No accommodation and subsidized food or transport will be provided by the Institute to the Security Personnel deployed by the Agency. If the Agency is required to provide the facility of canteen by law, Agency shall provide the same.

21. The Agency shall keep all statutory licenses current especially with regard to Contract Labour (Regulation & Abolition) Act. The Agency shall appear before Authorities / Courts in respect of any claim / dispute instituted by its employees deputed to the Institute and answer all such claims / disputes and shall always keep the Institute harmless and indemnified against any such claims or disputes required to be met by the Institute by order of any Authority / Court etc. The amount so paid by the Institute shall be recoverable from the amounts payable to the Agency and balance if any shall be recoverable as a debt to the Institute.
22. The contractor will be responsible for compliance of various statutory obligations like Minimum Wages Act, Workmen's Compensation Act and other laws as enacted from time to time. The contractor shall comply with each and every provision of the Contract Labour (Regulations & Abolitions) Act, 1970, Contract Labour (Regulation & Abolitions) Central Rules 1971, or any other Act/Rule Statute enacted by Govt. of India or Govt. of Andhra Pradesh. It will be in the form of affidavit on non-judicial stamp paper of worth Rs 100/- to be submitted at the time of executing agreement.
23. The contractor shall ensure that no item of the institute is taken out from the building / their place of duties / campus without proper gate pass issued by IIMV. The entry on this account is to be made in the register to be kept for this purpose. Any vehicle coming in or going out from the premises is to be recorded in the register.
24. The contractor will not sub-let the contract for the security services to any other agency or individual(s).
25. The contractor will ensure 8 hourly round the clock duty by the security guards but strictly not beyond 08 hours in a day by an individual. Duty chart should be put before the Officer of IIMV in-charge of security.
26. The contractor will ensure suitable replacement of inefficient and dull security guards on periodic basis. If performance is not satisfactory, the penalty @ 1% per week from the monthly bill of the contractor may be imposed and in case of continuous default contract can be terminated after giving suitable notice to the contractor as per exit clause.

F. General Terms and Conditions:

1. The bidder shall bear all costs associated with the preparation and submission of the bid and the institute will no case be responsible or liable for these costs regardless of the conduct or the outcome of the bidding process.
2. The selected Security Agency shall submit Bio-data with photograph and contact numbers of all the security personnel deployed in the Institute within seven (7) days of the award of the contract or start date of the contract whichever is earlier. The Agency shall give a certificate stating that persons deployed in the Institute have been police verified and do not have any adverse antecedents.
3. The Security personnel deployed by the Agency, under this Agreement shall at all times be the employees of the Agency and not of the Institute, nor will any security personnel become members of any union of the employees of the Institute. The Institute shall not be liable for any damage/injury sustained by the guards or employees of the Agency in course of their work/duty.
4. The security personnel should be conversant in English apart from Hindi and Telugu.

5. The contractor shall comply with all the statutory and legal provisions as laid down under various Labour Laws in force from time to time at his own cost. In case of violation of any statutory provisions or any other applicable laws, IIM Visakhapatnam will not be held responsible.
6. The Contractor must ensure that security personnel are not under the influence of alcohol or other intoxicants while performing their duties for the Institute. Smoking also is not permitted while on duty.
7. In case of any dispute arising out of the terms and conditions of contract, the matter shall be referred to the Sole Arbitrator to be appointed by the Director, IIM Visakhapatnam as per the relevant Act and the award of the Sole Arbitrator will be binding on both the parties. The cost of such arbitration shall be shared by both the parties equally. Further, any legal dispute arising shall be settled in the court of competent jurisdiction located within the local limits of Visakhapatnam, Andhra Pradesh, India.
8. Indian Institute of Management Visakhapatnam reserves the right to accept or reject any or all the tenders or cancel this process at any stage without assigning any reason whatsoever. The decision of IIMV in the matter shall be final and binding on the parties.
9. The bidders, who do not meet the eligibility criteria; or do not submit all the necessary documents in support of the eligibility criteria; or do not submit documents that are complete and valid or do not pay the requisite amount - shall be disqualified.
10. The Vendor shall maintain a health card for each security personnel. The general health condition like BP, sugar and Eye sight be checked up every quarter by the vendor at their cost and the record shall be preserved and submitted to the institute.
11. The bidder is expected to read and understand all instructions, terms and specifications given in this tender document. Failure to furnish all information required or to submit a bid not substantially responsive to the tender document in every respect will be at the bidder's risk and may result in rejection of the bid.
12. Prior to detailed evaluation, the Institute will determine the substantial responsiveness of each bid to the tender document. A substantially responsive bid is one which conforms to all the terms and conditions of the bidding/tender document and is without any material defects and deviations. Deviations from, or objections or reservations to critical provisions such as those concerning qualification/eligibility criteria, availability of facilities and amenities as needed, availability of government/statutory approvals and clearances, ready and explicit willingness to accept and honour the terms and conditions of contract etc. will be deemed to be material deviations.
13. If a bid is not substantially responsive, it will be rejected by the Institute and may not subsequently be made responsive by the bidder by correction of the non-conformity.
14. Only those bidders whose technical bids have been found substantially responsive would be evaluated and compare the financial bids of only those Technical bids which have been determined to be substantially responsive. The Institute will award the contract to the successful bidder who has been determined to have qualified in the technical evaluation whose bid has been determined to be substantially responsive, and is the lowest evaluated bid.

15. If at any stage it is found that any of the details/documents furnished by the bidder is false/misleading/fabricated, his/her/its bid would be liable for cancellation without intimation to the bidder.
16. The Institute will correspond with shortlisted bidders only whenever there is a requirement.
17. Conditional offer shall not be accepted
18. Notwithstanding anything contained above, the Institute reserves the right to reject all or any bid as recommended by the Tender Committee and is not bound to divulge any reason to the unsuccessful bidders.
19. Any form of canvassing/influencing will attract rejection of bid submitted by the bidder and the institute reserves the right to take such penal action (e.g. blacklisting the bidder for the present and future etc.) as it deems fit.

G. Tender Fee and Earnest Money Deposit (EMD)

1. Interested bidders are required to pay a non-refundable Tender fee of Rs. 1,000/- (Rupees one thousand only) through on-line mode only.
2. In addition, interested bidders are required to pay a refundable amount of Rs 1,15,000/- (Rupees one lakh, fifteen thousand only) towards EMD and it should remain valid for a period of 90 days beyond the final tender validity period.
3. EMD of bidder will be forfeited, if the bidder withdraws or amends its bid or impairs or derogated from the bid in any respect within the period of validity of its bid. Further, if the successful bidder fails to furnish the required Performance Security within the specified period, its EMD will be forfeited.
4. In case the bidders / successful bidder(s) are found in breach of any condition(s) at any stage of the tender, EMD / Performance Security shall be forfeited.
5. EMD furnished by all unsuccessful bidders will be returned to them without any interest whatsoever, within 15 days of finalization of the contract.
6. EMD of the successful bidder(s) will be returned after receipt of the Performance Security.

H. Performance Security / Security Deposit (Bank Guarantee):

1. The successful bidder will have to furnish performance security of 5% of the final Work Order value (before taxes) calculated for the entire contract period, i.e., two years, in the form of bank transfer, Demand Draft or in the form of Bank Guarantee from any nationalised bank drawn in favour of Indian Institute of Management Visakhapatnam, payable at Visakhapatnam within 10 days of award of contract. It shall be kept renewed during the currency of this Agreement and of its subsequent extensions, if any, to ensure the due performance of all the duties and responsibilities by the Agency under this Agreement. In case the Security Deposit falls short of the amount specified for any reason whatsoever, the same will be made good within a period of one week from the date such shortfall occurs.
2. Performance Security should remain valid for a period of 60 days beyond the date of completion of all contractual obligations of the supplier.

3. Performance Security will be forfeited if the firm fails to perform any of the terms or conditions of the contract, besides the firm may also be black listed.
4. Performance Security will be refunded to supplier without any interest, whatsoever, after it duly performs and completes the contract in all respects.
5. In case, the firm fails to provide the required services within specified delivery period, the same services will be obtained from open market and the difference of cost, if any, will be recovered from Performance Security or from pending bill(s) of the defaulting firm or from both in case the recoverable amount exceeds the amount of Performance Security.
6. In case of non-receipt of Security Deposit within the stipulated time, EMD will be converted into Security Deposit and the balance amount will be recovered from the bill submitted for the payment.

I. Quotation submission:

All required documents for technical evaluation, Financial Bids and payments (Tender fee and EMD) are to be submitted online through the e-procurement (KEONICS) portal only, by the bidders as per the timelines specified under the “Tender Details Section” in this document, failing which the quotation shall be treated as invalid.

The bidder is required to submit the financial bid for the monthly charges as prescribed by **the Central Government**, clearly mentioning the taxes. All taxes applicable only to Educational Institutions will be considered for payment. A copy of the **Gol Gazette** should be enclosed along with financial bid in support of the minimum wages. The financial bids received which are less than the Central Government Minimum Wages shall be summarily rejected.

For bid forms and other details, please visit www.tenderwizard.com/IIMV or <http://www.iimv.ac.in/tender-notices.html>. For further details, please contact the Head-Academic Programmes and Administration on +91 891 282 4453 / Executive – Administration on +91 891 282 4469.

J. Procedure for opening and evaluation of tender bids (Technical and Financial)

1. A Committee duly constituted by the Competent Authority would evaluate the technical bids submitted by the bidders through e-procurement portal on the date and time specified under “Tender Details” section.
2. After completion of detailed evaluation of technical bids, the Committee shortlists the bidders. The decision of IIMV on technical bid evaluation shall be final.
3. The financial bids of only those short-listed bidders that have qualified in the technical evaluation shall be opened.
4. Validity of financial bids: The price quoted in the financial bid shall be valid for a period of 60 days from the date of opening of the financial bid. During the validity period of the offer, the bidder should not withdraw/modify the offer in terms and conditions quoted in the Technical qualification.
5. All calculations shall be done on net out-go per month i.e. including all taxes and levies at the quoted rates and the lowest offer shall be selected and awarded with the contract (L1 basis). However, the Institute reserves the right to split the order quantity between/among two or more technically successful bidders, by normalizing the financial bids of all bidders to L1.

K. Payment Terms and Conditions:

1. The bidder is required to submit the financial bid for the monthly charges as prescribed by **the Central Government**, clearly mentioning the taxes. All taxes applicable only to Educational Institutions will be considered for payment. A copy of the **Gol Gazette**

should be enclosed along with financial bid in support of the minimum wages. The financial bids received which are less than the Central Government Minimum Wages shall be summarily rejected.

2. The monthly charges (consolidated) as mutually agreed as per the tender process shall be paid by the Institute in respect of the security personnel deployed. These rates will be varied only as per minimum wages rates as announced by the GoI from time to time and approved by the Competent Authority. Revision of the amount with arrears will be paid only when the vendor initiates the required documentation and sends a request for the same.
3. The contractor will quote his rates on the basis of prevailing minimum wages applicable on the date of submission of tender. However, payment to the contractor shall be made on the basis of prevailing minimum wages in the month for which payment is being made. The statutory charges and contractors services charges shall also be worked out on the basis of prevailing minimum wages considered for payment.
4. IIM Visakhapatnam will not pay any deposits or advance to the vendor.
5. The Agency hereby agrees to indemnify the Institute from financial and statutory obligations as regards the personnel so deployed at the Institute.
6. The Agency will arrange for payment of wages and any other statutory benefits direct to the security personnel and make all statutory deductions from the said payments, wherever applicable by the 7th of every month irrespective of the payment received from IIMV.
7. Consolidated bill with full details pertaining to the previous month along with copy of wage sheet duly acknowledged by the working staff under the agency (individually for IIMV along with of workers, their EPF & ESI account numbers under seal and signature of agency) and copy of all deductions carried out shall be forwarded to the authorised officer of the Institute by 10th of every month along with invoice for payment. After due verification, payment to the agency shall be processed by IIMV only after disbursement of payments to the workers / security guards by the agency.
8. A penalty of Rs 1,000/- (Rupees one thousand only) per day will be imposed in case of delay in disbursement of salary by the agency to its workers beyond 10th of the month.
9. The Agency shall promptly raise an invoice to the Institute as per the payment terms and conditions before the 10th day of every month with all the supporting documents.
10. Income Tax as applicable on the total amount disbursed by the Institute to the Agency will be deducted at source by the Institute under the provision of Indian Income Tax Act. Payment will be made through bank transfer after deducting TDS and any other taxes as applicable as per Government rules within 15 days of receiving the Invoice and supporting documents on a monthly basis through bank transfer.
11. In case of any increase in the taxes and levies implemented by the Govt. during the contract period, the same shall be paid by IIMV at actuals, on production of Govt. notification and proof of payment. Similarly, in case of any reduction in taxes and levies, the same must be passed on to IIMV.

Bidder's Particulars

S No.	Particulars	Details
1	Bidder's name	
2	Registered Office and address	
3	Working Place of the office	
4	Year of Establishment	
5	Type of Firm (Ownership, Partnership, Pvt Ltd or Ltd Co.	
6	Address for communication	
7	Contact Details	
	Name of the contact person	
	Designation	
	Telephone Number (Office)	
	Mobile Number	
	Email Id	
8	Registration Numbers:	Firm Registration No. Factories Act Regn No. GST No. EPF No. ESI No. Labour License No. Any other registration which is mandatory for such agencies stipulated by Concerned authorities:
9	PAN Number	
10	Total Annual Turnover for last three years	2014-15: Rs 2015-16: Rs 2016-17: Rs
11	Total Annual Turnover for last three years from similar <u>job of security work</u>	2014-15: Rs 2015-16: Rs 2016-17: Rs
12	Total No. of Staff	Technically Skilled: Administrative : Semi-Skilled: Security Staff:

13	Whether Agency has been blacklisted by any Govt or Semi-Govt. organization or any other organization?	
14	Undertaking accepting all terms and conditions of tender document and signed tender document by the bidder	
15	Required license to provide required services	
16	Agreeable to provide services as per the Institute's requirement	
17	List of Clients for security services at Visakhapatnam and other cities in India	Visakhapatnam: Other Cities:
18	Work Order, Completion Certificate, audited accounts statement / bank statement in support of the following: Experience of having successfully completed similar works in any of the last 7 years ending 30.06.2017 with either of the following : Three similar completed works costing not less than the amount equivalent to Rs 10 Lakhs each <u>OR</u> Two similar completed works costing not less than amount equal to Rs 15 Lakhs each <u>OR</u> One Similar completed work costing not less than the amount equivalent to Rs 30 Lakhs	
19	Bank Particulars	
	Account name	
	Type of A/C : (SB/CA/CC)	
	A/C No.	
	IFS code	
	Name of the Bank	
	Branch	

Enclose all certificates in support of above statements.

Date:

Authorized Signatory

Place:

Name:

Designation:

Company:

Contact No.

Company Seal

ANNEXURE - 2

Declaration regarding Non-Blacklisting of company and acceptance of tender terms and conditions

(To be provided on letter head of the Bidder)

I / We _____ do hereby certify that our firm at Visakhapatnam is not blacklisted and no enquiries / cases are pending against us by Govt. of India / Govt. of Andhra Pradesh or any State Board Universities, since inception of the firm / company.

All the terms and conditions given in the document "**Tender for Hiring of Security Services at IIM Visakhapatnam Campus**" issued by IIM Visakhapatnam are acceptable to us.

I / We also certify that the above information is true and complete in any every respect and explicitly agree that in case at a later date it is found out by the Institute (IIMV) that any details provided herein by us are incomplete/incorrect, any contract given to us may be summarily terminated forthwith, our firm may be blacklisted, and that the Institute may also initiate any other legal/penal proceedings, as deemed fit by it.

Date:

Authorized Signatory

Name:

Place:

Designation:

Company:

Contact No.

Company Seal

o0o