

**Indian Institute of Management Visakhapatnam**

Andhra Bank School of Business Building  
Andhra University Campus, Visakhapatnam  
Pin Code: 530 003

**E-Tender Notice**

Date: 21.02.2018

**Request for Proposal (RFP) for IT Facility Management Services (FMS) at  
IIM Visakhapatnam Campus**

**(E-Tendering mode)**

Indian Institute of Management Visakhapatnam invites electronic tender for “Request for Proposal (RFP) for IT Facility Management Services (FMS) at IIM Visakhapatnam Campus”

Last Date and time for Submission of Tender (Technical and Financial Bid) and for payment of Tender Fee and EMD on or before **07.03.2018 at 15:00 Hrs**

The details of e-tender notification and financial bid can be downloaded at [www.tenderwizard.com/IIMV](http://www.tenderwizard.com/IIMV).

For further details on eTender participation, please contact KEONICS Help desk on Ph: 080-49352000 / 9686196760/ 9686196765

E-mail:

[Prabhuswamy@tenderwizard.com](mailto:Prabhuswamy@tenderwizard.com)

[mohan@etenderwizard.com](mailto:mohan@etenderwizard.com)

Sd/-

Head - Academic Programmes & Administration  
Indian Institute of Management Visakhapatnam

**TENDER EVENTS:**

1	Bid inviting date	21.02.2018
2	Tender No/Ref No/NIT No	IIMV/Admin/Tender/ ITFMS/2017-18/006 dated 21 Feb 2018
3	IIMV -Division Name	Administration
4	E-Tender processing fee payable to KEONICS through e-Payment mode using Credit/Debit/Net banking mode	Rs.2,500/-plus 18% GST applicable
5	Tender Processing Fee payable online only	Rs. 500/-
6	Earnest Money Deposit (EMD)/Bid Security payable online only	Rs.30,000/-
7	Remittance of e-Tendering processing fee for Online Closed Bidding, Training and downloading Online Financial Bids	21.02.2018, 10:00 Hrs to 07.03.2018, 15:00 Hrs
8	Tender (Technical bid) opening Date and Time	Wednesday, March 7, 2018 1530 Hrs
9	Tender (Financial bid) opening Date and Time (Only qualified Technical bidders)	Wednesday, March 14, 2018 1530 Hrs

**e-Tendering Guidelines to Vendors**

1. Vendors must have Class 2/3 Digital Signature Certificate to participate in the tender (To obtain DSC, please contact KEONICS help desk)

Phone: 08040482113

Email id: [hemamalini.s@antaressystems.com](mailto:hemamalini.s@antaressystems.com)

Note: If Vendors already having Digital Signature Certificate then no need to buy the digital signature again.

2. Bidders should register themselves in the website [www.tenderwizard.com/IIMV](http://www.tenderwizard.com/IIMV). To activate the user ID and password, kindly pay the Registration fee of Rs.2,000 plus 18% GST by paying online payment through credit card/Debit card /Net banking in the website.
3. Tenders for Financial bid should be submitted only through e-Tender portal and obtain the Tender Acknowledgement Token as proof of successful submission.
4. Tender will not be accepted after the date and time fixed for receipt of tenders as set in Tender notice or subsequent extensions if any.
5. Relevant documents in proof have to be uploaded wherever required.

**HELPDESK:**

To get in touch with one of our customer service representatives, please refer the help desk numbers provided on the homepage or call the following number:

Bangalore: 080 40482000

1. Prabhuswamy :09686196760 / [Prabhuswamy@etenderwizard.com](mailto:Prabhuswamy@etenderwizard.com)
2. Mohan Kumar : 09686196765 / [mohan@etenderwizard.com](mailto:mohan@etenderwizard.com)

**Communication Address**

**KEONICS Help Desk**  
No. 24, 3<sup>rd</sup> stage, 4<sup>th</sup> Block,  
Basaveshwaranagar,  
Bangalore - 560079  
Fax : 080 40482114