

Indian Institute of Management Visakhapatnam
Andhra Bank School of Business Building
Andhra University Campus, Visakhapatnam
Pin Code: 530 003

E-Tender Notice

Date: 31.01.2018

**Tender for Group Mediclaim Insurance (GMC) and Group Personal Accident (GPA)
Policy for Employees and Students**

(E-Tendering mode)

Indian Institute of Management Visakhapatnam invites electronic tender for “Group Mediclaim Insurance (GMC) and Group Personal Accident (GPA) Policy for Employees and Students”

Last Date and time for Submission of Tender (Technical and Financial) and for payment of Tender Fee and EMD on or before **08.02.2018 at 15:00 Hrs**

The details of e-tender notification and financial bid can be downloaded at www.tenderwizard.com/IIMV.

For further details on eTender participation, please contact KEONICS Help desk on Ph: 080-49352000 / 9686196760/ 9686196765

E-mail:

Prabhuswamy@tenderwizard.com

mohan@etenderwizard.com

Sd/-

Head - Academic Programmes & Administration
Indian Institute of Management Visakhapatnam

TENDER EVENTS:

1	Bid inviting date	31.01.2018
2	Tender No/Ref No/NIT No	IIMV/Admin/Tender/Med_Insurance/ 2017-18/005
3	IIMV -Division Name	Administration
4	E-Tender processing fee payable to KEONICS through e-Payment mode using Credit/Debit/Net banking mode	Rs.1,500/-plus 18% GST applicable
5	Tender Processing Fee payable online only	Rs. 500/-
6	Earnest Money Deposit (EMD)/Bid Security payable online only	Rs.25,000/-
7	Remittance of e-Tendering processing fee for Online Closed Bidding, Training and downloading Online Financial Bids	01.02.2018, 10:00 Hrs to 08.02.2018, 15:00 Hrs
8	Tender (Technical bid) opening Date and Time	Thursday, February 8, 2018 1530 Hrs
9	Tender (Financial bid) opening Date and Time (Only qualified Technical bidders)	Monday, February 12, 2018 1000 Hrs

e-Tendering Guidelines to Vendors

1. Vendors must have Class 2/3 Digital Signature Certificate to participate in the tender (To obtain DSC, please contact KEONICS help desk)

Phone: 08040482113

Email id: hemamalini.s@antaressystems.com

Note: If Vendors already having Digital Signature Certificate then no need to buy the digital signature again.

2. Bidders should register themselves in the website www.tenderwizard.com/IIMV. To activate the user ID and password, kindly pay the Registration fee of Rs.2,000 plus 18% GST by paying online payment through credit card/Debit card /Net banking in the website.
3. Tenders for Financial bid should be submitted only through e-Tender portal and obtain the Tender Acknowledgement Token as proof of successful submission.
4. Tender will not be accepted after the date and time fixed for receipt of tenders as set in Tender notice or subsequent extensions if any.
5. Relevant documents in proof have to be uploaded wherever required.

HELPDESK:

To get in touch with one of our customer service representatives, please refer the help desk numbers provided on the homepage or call the following number:

Bangalore: 080 40482000

1. Prabhuswamy :09686196760 / Prabhuswamy@etenderwizard.com
2. Mohan Kumar : 09686196765 / mohan@etenderwizard.com

Communication Address

KEONICS Help Desk
No. 24, 3rd stage, 4th Block,
Basaveshwaranagar,
Bangalore - 560079
Fax : 080 40482114